

PLEASE BRING THIS AGENDA WITH YOU

The Lord Mayor will take the Chair at ONE
of the clock in the afternoon precisely.



COMMON COUNCIL

SIR/MADAM,

You are desired to be at a Court of Common Council, at **GUILDHALL**, on
THURSDAY next, the **9th day of January, 2025**.

Members of the public can observe the public part of this meeting by visiting the
[City of London Corporation YouTube Channel](#)

IAN THOMAS CBE,
Town Clerk & Chief Executive.

*Guildhall,
Tuesday 31st December 2024*

Elizabeth King

Sir Andrew Parmley



Aldermen on the Rota

2

1 **Apologies**

2 **Declarations by Members under the Code of Conduct in respect of any items on the agenda**

3 **Minutes**

(A) **26 November 2024**

To agree the minutes of the meeting of the Court of Common Council held on 26 November 2024

For Decision
(Pages 7 - 14)

(B) **5 December 2024**

To agree the minutes of the meeting of the Court of Common Council held on 5 December 2024

For Decision
(Pages 15 - 32)

4 **Mayoral Engagements**

The Right Honourable The Lord Mayor to report on his recent engagements.

5 **Policy Statement**

To receive a statement from the Chairman of the Policy and Resources Committee.

6 **Appointments**

To consider the following appointments:

- (A) One Member on the **Bridewell Royal Hospital**
(No Contest)

Nominations received:-

Deputy Alpa Raja

For Decision

7 **Bill for an Act of Common Council**

To:-

- Regularise arrangements for the election of Ward Beadles.

(Third and Final Reading).

Together with a report of the Policy and Resources Committee thereon.

For Decision
(Pages 33 - 42)

8 **Finance Committee**

(A) Procurement Code Review

To consider proposals relating to the Procurement Code.

For Decision
(Pages 43 - 46)

(B) Extension of Contract for the Pan-London Sexual Health E-Services Contract

To consider proposals relating to a contract extension.

For Decision
(Pages 47 - 50)

9 **Port Health and Environmental Services Committee**

To consider proposals relating to waste management.

For Decision
(Pages 51 - 76)

10 **Motions**

11 **The Freedom of the City**

To consider a circulated list of applications for the Freedom of the City.

For Decision
(Pages 77 - 80)

12 **Questions**

(Pages 81 - 82)

13 **Policy and Resources Committee**

To note action taken under urgency procedures in relation to the Standing Orders.

For Information
(Pages 83 - 84)

14 **Legislation**

To receive a report setting out measures introduced into Parliament which may have an effect on the services provided by the City Corporation.

For Information
(Pages 85 - 86)

4

15 **Ballot Results**

There were no ballots taken at the last Court.

For Information

16 **Resolutions on Retirements, Congratulatory Resolutions, Memorials.**

17 **Awards and Prizes**

For Information

18 **Docquets for the Hospital Seal.**

MOTION

19 **By the Chief Commoner**

That the public be excluded from the meeting for the following items of business below on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act, 1972, or they otherwise relate to functions of the Court of Common Council which are not subject to the provisions of Part VA and Schedule 12A of the Local Government Act 1972.

For Decision

20 **Non-Public Minutes**

(A) **26 November 2024**

To agree the non-public minutes of the meeting of the Court held on 26 November 2024.

For Decision
(Pages 87 - 92)

(B) **5 December 2024**

To agree the non-public minutes of the meeting of the Court held on 5 December 2024.

For Decision
(Pages 93 - 100)

21 **Finance Committee**

To consider proposals relating to a contract extension.

For Decision
(Pages 101 - 104)

22 **Gresham Committee (City Side)**

To consider proposals relating to Gresham College.

For Decision
(Pages 105 - 110)

23 **Fraud and Cyber Crime Reporting and Analysis Procurement Committee**

To consider proposals relating to a contract amendment.

For Decision
(Pages 111 - 118)

24 **Investment Committee**

To note action taken under urgency procedures in relation to the sale of a property.

For Information
(Pages 119 - 120)

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RUSSELL, LOCUM TENENS (ITEMS 1-4)

PARMLEY, LOCUM TENENS (ITEM 4)

COURT OF COMMON COUNCIL

26th November 2024
MEMBERS PRESENT

ALDERMEN

Alexander Robertson Martin Barr (Alderman)	Gregory Jones KC (Alderman & Sheriff)	Jennette Rachel Newman (Alderwoman)
Prem Goyal OBE (Alderman)	Vincent Keaveny CBE (Alderman)	Sir Andrew Charles Parmley, (Alderman)
Martha Grekos (Alderwoman)	Elizabeth Anne King, BEM JP (Alderwoman)	Simon Pryke (Alderman)
Timothy Russell Hailes (Alderman)	Christopher Makin (Alderman)	Sir William Anthony Bowater Russell (Alderman)
Robert Picton Seymour Howard (Alderman)	Bronek Masojada (Alderman)	Kawsar Zaman (Alderman)

COMMONERS

Joanna Tufuo Abeyie MBE	Anthony David Fitzpatrick	Andrien Gereith Dominic Meyers, Deputy	Paul Singh
Randall Keith Anderson, Deputy	John Foley	Brian Desmond Francis Mooney, Deputy BEM	Tom Sleigh
Jamel Banda	Marianne Bernadette Fredericks, Deputy	Alastair Michael Moss, Deputy	Sir Michael Snyder, Deputy
Matthew Bell	Steve Goodman OBE	Eamonn James Mullally	Naresh Hari Sonpar
Ian Bishop-Laggett	John Griffiths	Deborah Oliver TD	James St John Davis
Christopher Paul Boden, Deputy	Jason Groves	Suzanne Ornsby KC	Mandeep Thandi
Keith David Forbes Bottomley, Deputy	Madush Gupta, Deputy	Graham Packham	James Richard Tumbridge
Tijs Broeke	Christopher Michael Hayward, Deputy	James Henry George Pollard, Deputy	William Upton KC
Timothy Richard Butcher, Deputy	Ann Holmes, Deputy	Henrika Johanna Sofia Priest	Jacqueline Roberts Webster
Henry Nicholas Almroth	Amy Horscroft	Nighat Qureishi, Deputy	Mark Raymond Peter Henry
Colthurst, Deputy	Michael Hudson	Anett Rideg	Delano Wheatley
Anne Corbett	Wendy Hyde	David Sales	Ceri Wilkins, Deputy
Simon Duckworth, Deputy OBE	Shravan Jashvantrai Joshi, Deputy MBE	Ruby Sayed	Glen David Witney
DL	Florence Keelson-Anfu	Ian Christopher Norman Seaton MBE	Philip Woodhouse
Chief Commoner Peter Gerard	Charles Edward Lord, OBE JP, Deputy	Hugh Selka	Dawn Linsey Wright, Deputy
Dunphy, Deputy	Catherine McGuinness CBE	Oliver Sells KC	Irem Yerdelen
Mary Durcan JP	Timothy James McNally		
John Ernest Edwards, Deputy			
Helen Lesley Fentimen OBE JP			

1. Apologies The apologies of those Members unable to attend this meeting of the Court were noted.
2. Declarations There were no additional declarations.
3. Exclusion of the public *Motion* - That the public be excluded from the meeting for the following item of business below on the grounds that it relates to functions of the Court of Common Council which are not subject to the provisions of Part VA and Schedule 12A of that

Dunphy,
P. G.,
Deputy;
Colthurst,
H., N., A.,
Deputy

Act.

A Member rose to debate the motion, as they felt that it would be beneficial to consider the Policy and Resources Committee report, set out at Item 4, in public session, in line with the principle of taking decisions in an open and transparent manner as set out in the Seven Principles of Public Life.

The Lord Mayor's view as to the advice of officers in respect of the exclusion of the public was relayed to the Court.

The Chief Commoner, closing the debate, echoed the Lord Mayor's thoughts and expressed his support for the exclusion of the public, adding he felt it would be wholly inappropriate to consider the item in public session given the nature of the contents.

Resolved - That the public be excluded from the meeting for the following item of business below on the grounds that it relates to functions of the Court of Common Council which are not subject to the provisions of Part VA and Schedule 12A of that Act.

4.

POLICY AND RESOURCES COMMITTEE

(Deputy Christopher Michael Hayward)

7 November 2024

City's Wholesale Markets Review Outcomes

The Court considered a report relating to the Market Co-location Programme, specifically proposing the cessation of the Programme and the depositing of a Private Bill to remove the statutory market use of the Billingsgate and Smithfield Markets.

In his introduction, the Chairman of the Policy and Resources Committee emphasised the significance of the decision before Members. The Chairman said he had hoped to proceed in accordance with the published agenda but informed the Court that, following a series of discussions with Members over the preceding days, he understood that there was concern amongst some Members that insufficient information had been provided to progress a decision on the 'demarketisation' of Smithfield and Billingsgate Market. Accordingly, he moved an amendment to the recommendation to delete proposals 1b, 1c, 2a, 2b, and 2c. If agreed, the amendment would have the effect of ceasing the Markets Co-Location Programme (MCP) and opening up the Dagenham Docks site to be developed for other uses, but would defer the decision on 'demarketisation', the depositing of a Private Bill or the pursuit of an agreement with traders. These elements would be brought back for a decision early in the New Year, following the required assurances being provided.

Hayward, C.
M., Deputy;
Bottomley, K.
D. F., Deputy

Amendment - To delete proposals 1b, 1c, 2a, 2b, and 2c (as set out on page 5 of the agenda), such that the revised recommendation before the Court reads as follows:

“The Court of Common Council is **recommended to**:

1. Approve:
 - a. Cessation of the Market Co-location Programme, with a media and stakeholder engagement plan to be developed by an external agency to manage key messages;
2. Approve
 - a. The continued drawdown from the Market Co-location Programme budget until such time as the programme can be re-baselined;
 - b. That with Dagenham Docks no longer required for the Market Co-location Programme, this investment asset can be developed for other uses. Subject to approval, work will now begin on developing options for this surplus site, and governance for this asset will move to the Investment Committee;
 - c. Commencement by the Independent Consultant of a review of the Market Co-location Programme Team, following close down of the programme, as requested by Policy and Resources Committee in July;
 - d. That the Policy and Resources Committee will, on receipt of a further report and recommendations from officers, put in place appropriate arrangements for member oversight and management of the project.”

Members proceeded to debate the amendment.

Several Members spoke against the amendment. They argued that the issues surrounding the MCP had been known and debated for considerable time and argued that it was important to use this meeting to make a final decision highlighting the deadline for depositing a Private Bill.

One Member, also the Chairman of the Markets Board, was heard in support of the amendment, arguing that it would allow an opportunity for further debate which might help develop more options which could be presented to the Court at a later meeting, particularly with regard to the cost of the move and to address concerns over food security.

Motion - That, in accordance with Standing Order No.11(10), the Question be now put.

Upon the question being put, the Lord Mayor declared it to be carried.

A Division being demanded and granted, there appeared:-

For the Affirmative – 38

ALDERMEN

Barr, A.R.M.
Grekos, M.

Hughes-Penney, R.
Keaveny, V.T., C.B.E.

Masojada, B.
Newman, J.

Hailes, T.R. J.P
Howard, R.P.S.

Levene, T. The Hon.
Makin, C.

Parmley, Sir Andrew
Zaman, K.

COMMONERS

Banda, J.
Bottomley, K.D.F., Deputy
Broeke, T.
Butcher, T., Deputy
Colthurst, H.N.A., Deputy
Duckworth, S.D'O.,
O.B.E.,D.L., Deputy
Dunphy, P.G., Deputy
Durcan, J.M. J.P.
Edwards, J.E., Deputy

Gupta, M., Deputy
Hayward, C.M., Deputy
Horscroft, A.
Joshi, S.J. Deputy
Keelson-Anfu, F.
Lord, C.E., O.B.E., J.P.,
Deputy
Mooney, B.D.F., B.E.M.
Deputy
Moss, A.M., Deputy
Packham, G.D.

Rideg, A.
Seaton, I.C.N., M.B.E.
Sells, O. KC, Deputy
Singh, P.
Sleigh, T.
Sonpar, N.
Snyder, Sir Michael,
Deputy
Wright, D.L., Deputy

For the Negative – 23

ALDERMEN

Jones, G., K.C. Sheriff
Pryke. S.

COMMONERS

Anderson, R.K., Deputy
Bell, M.
Bishop-Laggett, I.
Fentimen, H., O.B.E., J.P.
Fitzpatrick, A.
Foley, J. R.
Fredericks, M.B., Deputy

Goodman, S. O.B.E
Holmes, A., Deputy
Hudson, M.
McGuinness, C.S., C.B.E.
Mullally, E.
Oliver, D.
Ornsby, S., K.C.

Pollard, J.H.G., Deputy
Sayed, R.
Selka, H.
Upton, W., K.C.
Webster, J.
Wheatley, M.
Woodhouse, P.

Abstentions – 2

ALDERMEN

King, E. A., B.E.M. J.P
Russell, Sir William

Resolved – That the question be now put.

The Court proceeded to vote on the Amendment. Upon the Amendment being put, the Lord Mayor declared it to be lost.

The Court resumed discussion on the original motion.

The Chairman reminded Members that the Court had taken a collective decision in July 2024 to stop work on the preferred delivery option for the Markets Co-Location

Programme, which had become a significant risk to the City Corporation's finances and had tasked an independent advisor to review the programme and recommend a solution. This solution would need to deliver the maximum social and economic benefits, be supported by the traders, maintain food security, deliver jobs in the London Borough of Barking and Dagenham and be financially affordable. The only two options that had received support from the traders were to remain in the current locations or to receive a compensation package to relocate, with the City Corporation ceasing to be their landlord. The Chairman advised that the City Corporation could not afford to refurbish the Billingsgate and Smithfield sites without selling prime investment property, which would reduce its annual income and have a significant impact on the services funded by City's Estate going forward.

The proposals in the report to completely stop the MCP and 'demarketise' would position City's Estate on a secure financial footing, guaranteeing the City Corporation's continued contribution to London for future generations. The proposals also had the support of traders at both sites. If approved, 'demarketisation' would release structures at Smithfield to become a cultural and commercial destination, while the Billingsgate site would be released to provide much-needed housing in Tower Hamlets. The Chairman also advised that he understood that there would be a negligible impact on London's food security, with the majority of traders intending to continue operating. The upcoming study on food security would also help to assure Parliament.

The Chairman concluded by highlighting to the Court that delaying the decision would incur further costs and risk the deals that had now been successfully made with traders.

During debate, a number of Members spoke in support of the recommendations. They emphasised the importance of making a final decision to resolve the markets issue, rather than continue to defer it and risk escalating costs. Members had a duty to ensure they made financially sound decisions; continuing with the MCP, or with operating markets in general, posed a significant risk to the financial position of City's Estate. Continuation would require the sale of investment assets, which would subsequently cause a loss of income which could otherwise be used to support other services. Approving the proposals would release sites for other opportunities: Dagenham Docks would help to diversify the investment portfolio, and Members echoed the Chairman's arguments about the need to honour the agreement with Tower Hamlets for housing at Billingsgate and to complete the development at Smithfield. The traders had indicated that they were only interested in staying at the Dagenham Docks site for a short period of time, and the City Corporation risked creating a 'white elephant' at Dagenham Docks. Regarding food security, Members noted that food supply was moving away wholesale markets and towards localisation, and that many traders had indicated they would seek to continue to operate their businesses. 'Demarketisation' could provide the impetus for the City Corporation to start positively exploring other areas of its work, such as the Honourable The Irish Society and its support for its private schools.

Several Members spoke to oppose the proposals. They felt that the issue had been brought prematurely and advised of alternative methods to navigate the parliamentary deadline for the submission of Private Bills. Some believed the Court

should not make a decision before it had seen the outcome of the research into the importance of the City's wholesale markets to food security in London and the Southeast, funding for which had been approved in July. The market's role in providing food and 'real-world' jobs helped to explain the City Corporation's value to London. Some Members argued that the debate on the amendment had been curtailed, which meant there had not been opportunity to propose other options, and therefore that the proposals should not be seen as representing the only or best way forward. A Member queried whether the cost of building the site at Dagenham outweighed the proposed offer to tenants.

*Dunphy, P. G.,
Deputy; Lord,
C. E., O.B.E.,
J.P., Deputy*

Motion - That, in accordance with Standing Order No.11(10), the Question be now put.

Resolved – That the question now be put.

Locum Tenens

Locum Tenens

The Town Clerk reported that the Lord Mayor Locum Tenens now needed to depart the meeting in order to attend another official engagement. Accordingly, there was produced and laid in Court a Warrant, signed by the Right Honourable The Lord Mayor, appointing Alderman Sir Andrew Parmley as Locum Tenens to transact all the business appertaining to the Office of Mayoralty of this City during his absence.

Concluding the debate, the Chairman thanked all those Members who had spoken for their contributions. He also thanked the officers who had worked on the report and noted his confidence in their advice. He agreed that the question was one of affordability and needed to be made to secure the financial future of City's Estate. Approving the proposals would bring opportunities in several other areas. He regretted that some Members did not agree but hoped that he had demonstrated an understanding of their position.

Upon the question being put, the Lord Mayor declared it to be carried.

Resolved – That Members:

1. Approve:
 - a. Cessation of the Market Co-location Programme, with a media and stakeholder engagement plan to be developed by an external agency to manage key messages;
 - b. The new strategy of the City of London Corporation no longer running or being involved in Smithfield and Billingsgate wholesale food markets and releasing the sites for other uses. CoL will continue running New Spitalfields Wholesale Fruit & Vegetable market;
 - c. The overall financial position to secure vacant possession of the Smithfield and Billingsgate sites and the traders' support for a new Private Bill to de-marketise these sites [REDACTED]
2. Authorise:
 - a. The Town Clerk, in consultation with the Chairman and Deputy Chairman

of your Policy and Resources Committee, to progress further detailed negotiations with the Traders and finalise Heads of Terms (from within appropriate budgets) subject to contract and approval by the Policy and Resources Committee.

- b. The Remembrancer to deposit a City of London (Markets) Bill to de-marketise the Billingsgate and Smithfield sites, subject to Heads of Terms being signed with traders and pursuant to Standing Order No.47;
 - c. The Town Clerk and Chief Executive and other relevant Chief Officers as appropriate to take all necessary steps to implement the decisions set out above.
3. Approve
- a. The continued drawdown from the Market Co-location Programme budget until such time as the programme can be re-baselined;
 - b. That with Dagenham Docks no longer required for the Market Co-location Programme, this investment asset can be developed for other uses. Subject to approval, work will now begin on developing options for this surplus site, and governance for this asset will move to the Investment Committee;
 - c. Commencement by the Independent Consultant of a review of the Market Co-location Programme Team, following close down of the programme, as requested by Policy and Resources Committee in July;
 - d. That the Policy and Resources Committee will, on receipt of a further report and recommendations from officers, put in place appropriate arrangements for member oversight and management of the project.

The meeting commenced at 2.00pm and ended at 3.58pm.

THOMAS.

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KING, MAYOR
COURT OF COMMON COUNCIL

5th December 2024
MEMBERS PRESENT

ALDERMEN

Sir Charles Edward Beck Bowman (Alderman)	Robert Picton Seymour Howard (Alderman)	Dame Susan Langley, DBE (Alderwoman)
Professor Emma Edhem (Alderman)	Robert Charles Hughes-Penney (Alderman)	Christopher Makin (Alderman)
Alison Gowman CBE (Alderman)	Gregory Jones KC (Alderman & Sheriff)	Bronek Masojada (Alderman)
Prem Goyal OBE (Alderman)	Vincent Keaveny CBE (Alderman)	Sir Andrew Charles Parmley, (Alderman)
Martha Grekos (Alderwoman)	The Rt Hon. The Lord Mayor, Alastair John	Sir William Anthony Bowater Russell
Timothy Russell Hailes (Alderman)	Naisbitt King DL (Alderman)	(Alderman)
	Elizabeth Anne King, BEM JP (Alderwoman)	Kawsar Zaman (Alderman)

COMMONERS

Rehana Banu Ameer, Deputy	John William Fletcher, Deputy	Charles Edward Lord, OBE JP,	Ian Christopher Norman Seaton
Randall Keith Anderson, Deputy	John Foley	Deputy	MBE
Brendan Barns	Dawn Frampton	Paul Nicholas Martinelli, Deputy	Hugh Selka
Matthew Bell	Marianne Bernadette Fredericks,	Andrew Paul Mayer	Oliver Sells KC
The Honourable Emily Sophia	Deputy	Catherine McGuinness CBE	Alethea Silk
Wedgwood Benn	Steve Goodman OBE	Andrew Stratton McMurtrie JP	Paul Singh
Christopher Paul Boden, Deputy	John Griffiths	Timothy James McNally	Tom Sleigh
Keith David Forbes Bottomley,	Jason Groves	Wendy Mead OBE	Sir Michael Snyder, Deputy
Deputy	Madush Gupta, Deputy	Andrien Gereith Dominic Meyers,	Naresh Hari Sonpar
Timothy Richard Butcher, Deputy	Caroline Wilma Haines	Deputy	Mandeep Thandi
Henry Nicholas Almroth	Christopher Michael Hayward,	Eamonn James Mullally	James Michael Douglas
Colthurst, Deputy	Deputy	Deborah Oliver TD	Thomson, Deputy
Anne Corbett	Ann Holmes, Deputy	Graham Packham	James Richard Tumbridge
Simon Duckworth, Deputy OBE	Michael Hudson	Henrika Johanna Sofia Priest	Jacqueline Roberts Webster
DL	Wendy Hyde	Nighat Qureishi, Deputy	Ceri Wilkins, Deputy
Chief Commoner Peter Gerard	Shravan Jashvantrai Joshi,	Alpa Raja, Deputy	Dawn Linsey Wright, Deputy
Dunphy, Deputy	Deputy MBE	Anett Rideg	Irem Yerdelen
Mary Durcan JP	Florence Keelson-Anfu	David Sales	
John Ernest Edwards, Deputy	Natasha Maria Cabrera Lloyd-		
Helen Lesley Fentimen OBE JP	Owen, Deputy		
Sophie Anne Fernandes			

1. Apologies The apologies of those Members unable to attend this meeting of the Court were noted.
2. Declarations There were no additional declarations.
3. Minutes *Resolved* – That the Minutes of the Court held on 10 October 2024 are correctly recorded.

4. **Mayoral Engagements** The Right Honourable The Lord Mayor took the opportunity to provide an update on his recent engagements, which included hosting the Chancellor of the Exchequer at Mansion House for the Financial & Professional Services Dinner, the Prime Minister at the Lord Mayor's Banquet, and the Amir of Qatar at Mansion House on the occasion of his State Visit. The Lord Mayor also placed on record his thanks to the late Lord Mayor.
5. **Policy Statement** The Chairman of the Policy and Resources Committee welcomed the Lord Mayor to his first Court meeting in the Chair and provided the Court with an update on key matters relating to Vision for Economic Growth, the City Corporation's co-launch of the Transition Finance Council at COP29 in Baku, and the Government's new Industrial Strategy and its plans relating to pensions reforms, including the Local Government Pension Scheme.
6. **Appointments** The Court proceeded to consider appointments to the following Committees:-
- (A) **Board of Governors of the Guildhall School of Music and Drama** (One vacancy)
(No Contest)
- Nominations received:-**
Deputy Ann Holmes
- Read.
- Whereupon the Lord Mayor declared Deputy Ann Holmes to be appointed to the Board of Governors of the Guildhall School of Music and Drama.

7. **POLICY AND RESOURCES COMMITTEE**

(Deputy Christopher Michael Hayward)

17 October 2024

Bill for Act of Common Council – Annual Election of Ward Beadles

The Court considered a report of the Policy and Resources Committee concerning a Bill intended to address issues associated with the overlap of Aldermanic and Beadle terms of office.

Resolved – That the report be agreed to and that the Bill be read a first and second time.

8. **POLICY AND RESOURCES COMMITTEE****(Deputy Christopher Hayward)**

7 November 2024

Modern Slavery Statement 2024-29

The Court considered proposals relating to the adoption of a refreshed Modern Slavery Statement.

Resolved – That the Court of Common Council approves:

1. The Modern Slavery Statement 2024-2029 as set out in Appendix 1 to the report.
2. The publication of the statement both on the City Corporation website and the HM Government's Modern Slavery Statement registry.

9. **PORT HEALTH & ENVIRONMENTAL SERVICES COMMITTEE****(Mary Durcan)**

19 November 2024

Animal Health and Welfare Service – Annual Review of Charges

The Court considered a report concerning proposals for increases to be applied to the Schedule of Charges in respect of services provided at the Heathrow Animal Reception Centre for the forthcoming financial year.

The Chairman introduced the report and highlighted the range of services provided by the Heathrow Animal Reception Centre.

Resolved – That the Court of Common Council approves:

1. The Heathrow Animal Reception Centre Byelaws as listing the maximum chargeable fees included in the Appendix to this report with effect from 1 April 2025.
2. The proposed Byelaws contained in the Appendix to this report and recommend that they be made, and that the Comptroller and City Solicitor be instructed to seal the Byelaws accordingly.

10. **LICENSING COMMITTEE****(James Tumbridge)**

31 October 2024

Gambling Act 2005: Review of Statement of Licensing Principles

The Court considered a report proposing the adoption of a revised Statement of Licensing Principles.

The Chairman introduced the report, noting that a summary of changed documents was attached to assist the Court in reviewing the changes to the Statement of Licensing Principles.

Resolved – That the Court of Common Council agrees the Statement of Licensing Principles set out at Appendix 1 to the report, The Gambling Local Area Profile at Appendix 2 and the Guidance on Undertaking Local Gambling Risk Assessments at Appendix 3 as the Corporation’s ‘Statement of Licensing Principles’.

11. **PLANNING & TRANSPORTATION COMMITTEE**

(Deputy Shравan Joshi MBE)

5 November 2024

Annual On-Street Parking Accounts 2023/24 and Related Funding of Highway Improvements and Schemes

The Court considered a report presenting the annual On-Street Parking Accounts for submission to the Mayor of London.

Resolved – That the contents of the report be approved for submission to the Mayor of London.

12. Vote of
Thanks,
Late Lord
Mayor

Resolved unanimously - That the Members of this Honourable Court take great pleasure in expressing to:-

Alderman Professor Michael Mainelli

Hayward,
C.M., Deputy:
Dunphy,
P.G,
Deputy

their sincere gratitude and appreciation for the distinguished manner in which he has carried out the role of Lord Mayor of the City of London during the past year.

Hailing from the USA, Michael has served as the 695th Lord Mayor, and has been the first individual of not only British, but also American Irish and Italian heritage to take up this ancient office.

Whether at home or abroad, he has been an exemplary ambassador for both the City of London and for the United Kingdom. We are especially grateful to Michael for his ‘Connect to Prosper’ Mayoral Theme, whereby he has worked tirelessly to bring together leaders in the scientific, academic and business worlds, growing the global competitiveness of the UK as a world leader in those areas in order to solve global challenges.

The Lord Mayor successfully represented the UK Financial and Professional services sector at COP28 in Dubai and subsequently hosted the Net Zero Delivery Summit championing the crucial net zero pledges. The Lord Mayor has promoted the interests of the City, London and the nation around the globe, and undertook more than 24 international visits highlighting the City’s strengths in innovation and sustainable finance.

It would be remiss of me to comment on Michael’s year in office without recognising his ‘Experiment Series’, highlighting the inventiveness that thrives within the City and showcasing the work of the City’s science and academic communities.

Michael has also hosted many special occasions at Mansion House and Guildhall, including not one but two magnificent State Banquets held to mark, respectively the visits of the President of the Republic of Korea in November 2023, and the Emperor

& Empress of Japan in June 2024. Such a diverse programme has placed huge demands on the Lord Mayor and he has met the challenge with sound knowledge, dignity and good humour.

Throughout this historic and momentous year, in all of his work, the Lord Mayor has received enthusiastic support from Elisabeth, the Lady Mayoress, and, as we move to the close of what we hope has been a memorable and special period for them both, this Honourable Court thanks Michael for all that he has done as Lord Mayor. In taking their leave of Alderman Professor Michael, their 695th Lord Mayor, Honourable Members send to him, Elisabeth and their children, our very best wishes for their future good health and happiness.

13. Motions
Hayward,
C.M., Deputy:
Dunphy,
P.G.,
Deputy
- Meyers,
A.G.D.,
Deputy:
Dunphy,
P.G.,
Deputy
- Wright,
D.L., Deputy:
Dunphy,
P.G.,
Deputy
- (A) *Resolved* - That the Resolution of Thanks to the late Lord Mayor, passed by Common Hall on 30 September last, be presented in a form agreeable to him.
- (B) *Resolved* - That the Resolution of Thanks to Dame Susan Carol Langley, Alderwoman and Insurer and Bronek Edmund Masojada, Alderman and Insurer, the late Sheriffs of the City, passed by Common Hall on 30 September last, be presented in a form agreeable to them.
- (C) *Resolved* - That Deputy Dawn Wright be appointed to the Planning & Transportation Committee, in the room of Michael Cassidy, for the Ward of Coleman Street.

14. Freedoms
- The Chamberlain, in pursuance of the Order of this Court, presented a list of the under-mentioned persons, who had made applications to be admitted to the Freedom of the City by Redemption:

Kathryn Olive Adams <i>Rodney Cartwright</i> <i>Nicholas Robert Jones</i>	an Artist and Printmaker <i>Citizen and Plumber</i> <i>Citizen and Plumber</i>	Surrey
Bushra Anond Ahmed <i>Ald. Kawsar Zaman</i> <i>Ald. Prem Babu Goyal, OBE</i>	a Business Consultant <i>Citizen and Alderman</i> <i>Citizen and Goldsmith</i>	Croydon, London
Ahmed Hamed Ahmed Mali <i>The Rt Hon. The Lord Mayor</i> <i>Robert James Ingham Clark</i>	a Hospital Chief Executive Officer <i>Citizen and Blacksmith</i> <i>Citizen and Clothworker</i>	Jerusalem, Israel
Charles Alexander Edward Begley <i>Deputy Shravan Jashvantraï Joshi, MBE</i> <i>Deputy Christopher Michael Hayward</i>	a Property Association Chief Executive <i>Citizen and Fueller</i> <i>Citizen and Pattenmaker</i>	Essex
Dr Eric Bosshard <i>Andrew Edward Paul Essinghigh</i>	an Oil and Gas Company Managing Director, retired <i>Citizen and Loriner</i>	Bromley, London

<i>Scott Andrew James Cargill</i>	<i>Citizen and Loriner</i>	
Theresa Dianne Bosshard <i>Andrew Edward Paul</i> <i>Essinghigh</i> <i>Scott Andrew James Cargill</i>	a Health Company Director <i>Citizen and Loriner</i> <i>Citizen and Loriner</i>	Bromley, London
Dean Browning <i>David James Sales, CC</i> <i>Simon Andrew Abbott</i>	an Aviation Insurance Broker <i>Citizen and Insurer</i> <i>Citizen and Insurer</i>	Billericay, Essex
Silvia Camattari <i>Brendan Anthony Michael</i> <i>Barns, CC</i> <i>Deputy Patricia Ann Holmes</i>	a Foreign Language Teacher and Interpreter <i>Citizen and Common Councillor</i> <i>Citizen and Cordwainer</i>	West Sussex
Robert Alan Clouse Jr <i>Timothy James McNally, CC</i> <i>David James Sales, CC</i>	an Information Technology Consultant <i>Citizen and Glazier</i> <i>Citizen and Insurer</i>	Minnesota, United States of America
Pamela Rosemarie Coke- Hamilton <i>Lars Bendik Andersen</i> <i>Ald. Prof. Michael Raymond</i> <i>Mainelli</i>	International Trade Centre Executive Director <i>Citizen and World Trader</i> <i>Citizen and World Trader</i>	Vaud, Switzerland
Grace Louisiana Collins <i>Ald. Prem Babu Goyal, OBE</i> <i>Aaron Anthony Jose Hasan</i> <i>D'Souza, CC</i>	a Local Government Association Leadership Adviser <i>Citizen and Goldsmith</i> <i>Citizen and Common Councillor</i>	Bedford, Bedfordshire
Jack Derek Copeland <i>John Alexander Smail</i> <i>Stephen James Osborne</i>	a Chartered Accountant, retired <i>Citizen and Distiller</i> <i>Citizen and Chartered Secretary & Administrator</i>	Glasgow, Scotland
Simon Gordon Roger Elsy <i>Richard George Turk</i> <i>Claude Andrew Robert</i> <i>Fenemore-Jones</i>	a Human Resources Manager, retired <i>Citizen and Shipwright</i> <i>Citizen and Scrivener</i>	Richmond Upon Thames, London
Onur Engin <i>Dhruv Patel</i> <i>Shailendra Kumar Kantilal</i> <i>Umradia, CC</i>	a Property Investment Adviser <i>Citizen and Clothworker</i> <i>Citizen and Information Technologist</i>	Bexley, London
Carl Constantin Roman Emanuel Eschlböck <i>Roger William Sanders, OBE</i> <i>Carl Alexander Malmaeus</i>	a Lawyer <i>Citizen and Broderer</i> <i>Citizen and Pavior</i>	Vienna, Austria
Alec Albert Edmund Everitt <i>James David Fell</i>	a Firefighter, retired <i>Citizen and Constructor</i>	Barking, London

<i>Brian Henry Childs</i>	<i>Citizen and Coachmaker & Coach Harness Maker</i>	
Adam James French <i>Deputy Madush Gupta Ald. Timothy Russell Hailes, JP</i>	an Investor <i>Citizen and Pewterer Citizen and Pewterer</i>	Southwark, London
Stephen Robert Godden <i>Ricky James Toomey Derek John Lawrence</i>	a Residential Landlord <i>Citizen and Blacksmith Citizen and Blacksmith</i>	Orpington, Kent
Elizabeth Mary Henderson <i>Ald. Prem Babu Goyal, OBE Aaron Anthony Jose Hasan D'Souza, CC</i>	a Business Development Consultant <i>Citizen and Goldsmith Citizen and Common Councillor</i>	Richmond Upon Thames, London
Claire Hollinghurst <i>Thomas Shepherd Richardson The Rt Hon. Viscount Thurso John Archibald Sinclair</i>	a Livery Company Assistant Clerk <i>Citizen and Innholder Citizen and Innholder</i>	Wandsworth, London
Janice Mary Elizabeth Howard <i>Lisa Rutter Alistair John Mitchellhill</i>	a Pension Fund Company Director <i>Citizen and Pattenmaker Citizen and Fletcher</i>	Merton, London
David James Hutchinson <i>Ann-Marie Jefferys Anne Elizabeth Holden</i>	a Training Company Head of Finance <i>Citizen and Glover Citizen and Basketmaker</i>	Coventry, West Midlands
Mark Glessing Imray <i>David James Sales, CC Timothy James McNally, CC</i>	a Housing Company Non- Executive Director <i>Citizen and Insurer Citizen and Glazier</i>	Lincolnshire
Simon John Jones <i>John Ross Foley, CC Richenda Carey</i>	an Actor <i>Citizen and Wax Chandler Citizen and Feltmaker</i>	Westminster, London
James Murray Kayll <i>Deputy Madush Gupta Ald. Timothy Russell Hailes, JP</i>	a Banking & Capital Markets Relationship Director <i>Citizen and Pewterer Citizen and Pewterer</i>	Dorset
Andrew William Lang <i>Ald. Sir Andrew Charles Parmley Jaspreet Hodgson, CC</i>	a Photographer and Designer <i>Citizen and Musician Citizen and Vintner</i>	Brixton, London
William Marian Lynch <i>Vincent Dignam John Paul Tobin</i>	a Plant Hire Company Chairman <i>Citizen and Carman Citizen and Carman</i>	Enfield, London

<p>Alison Flora Macmillan, LVO <i>Peter Gerard Dunphy, CC</i> <i>Ald. Sir William Anthony Bowater Russell</i></p>	<p>a Senior Civil Servant <i>Citizen and Draper</i> <i>Citizen and Haberdasher</i></p>	<p>Paignton, Devon</p>
<p>Callum John Macpherson <i>Ald. Sir Andrew Charles Parmley</i> <i>Wendy Davina Calder Parmley</i></p>	<p>an Investment Banker <i>Citizen and Musician</i> <i>Citizen and Information Technologist</i></p>	<p>Westminster, London</p>
<p>Alexander David George Marsh <i>Deputy Madush Gupta</i> <i>Ald. Timothy Russell Hailes, JP</i></p>	<p>a Strategic Consultancy Managing Director <i>Citizen and Pewterer</i> <i>Citizen and Pewterer</i></p>	<p>Brighton, East Sussex</p>
<p>Ross Manson McEwen <i>Rafe Heydel-Mankoo</i> <i>David Beattie, CMG</i></p>	<p>a Regulatory Investigator <i>Citizen and Scrivener</i> <i>Citizen and Mason</i></p>	<p>Kirkcaldy, Fife, Scotland</p>
<p>David Anthony Moody <i>Graham John Peacock</i> <i>John Edward Peacock</i></p>	<p>an Operational Heritage Manager <i>Citizen and Loriner</i> <i>Citizen and Loriner</i></p>	<p>Hemel Hempstead, Hertfordshire</p>
<p>Tristan Jeremy Nesbitt <i>David Alastair Morgan-Hewitt</i> <i>Philippe Roland Rossiter</i></p>	<p>a Hotel Manager <i>Citizen and Innholder</i> <i>Citizen and Innholder</i></p>	<p>Edinburgh, Scotland</p>
<p>John Adekunle Adetola Babatunde Osibote <i>Deputy James Michael Douglas Thomson</i> <i>Tijs Broeke, CC</i></p>	<p>a Police Officer, retired <i>Citizen and Grocer</i> <i>Citizen and Goldsmith</i></p>	<p>Havering, London</p>
<p>Alan Page-Duffy <i>Ald. Prof. Michael Raymond Mainelli</i> <i>Vladislav Dobrokhotov</i></p>	<p>a Legal Services Consultant <i>Citizen and World Trader</i> <i>Citizen and Marketor</i></p>	<p>Tallin, Estonia</p>
<p>Nitesh Krishan Palana <i>Deputy Madush Gupta</i> <i>Ald. Timothy Russell Hailes, JP</i></p>	<p>a Director of Risk and Compliance <i>Citizen and Pewterer</i> <i>Citizen and Pewterer</i></p>	<p>Westminster, London</p>
<p>Chhaya Pancholi <i>Deputy Shraavan Jashvantraï Joshi, MBE</i> <i>Graham David Packham, CC</i></p>	<p>a Planning Professional <i>Citizen and Fueller</i> <i>Citizen and Upholder</i></p>	<p>Leicestershire</p>
<p>Benjamin Gordon Ramsey <i>Sir David Hugh Wootton</i> <i>Richard David Bundock</i></p>	<p>a Scaffolding Company Director <i>Citizen and Fletcher</i> <i>Citizen and Basketmaker</i></p>	<p>Rochester, Kent</p>

<p>Sudarshan Guru Ratnavelu <i>Deputy Madush Gupta</i> <i>Ald. Timothy Russell Hailes, JP</i></p>	<p>a Cybersecurity Consultant <i>Citizen and Pewterer</i> <i>Citizen and Pewterer</i></p>	<p>Croydon, London</p>
<p>Elisabeth Marie Béatrice Reyes <i>Douglas Wills</i> <i>Michael John James</i></p>	<p>a Web Consultancy Company Director <i>Citizen and Stationer & Newspaper Maker</i> <i>Citizen and Stationer & Newspaper Maker</i></p>	<p>Brent, London</p>
<p>Nathan James Rollinson <i>Alfred Gordon Bain</i> <i>Prof. Arthur Tudor Tucker</i></p>	<p>a Threat Analyst <i>Citizen and Turner</i> <i>Citizen and Apothecary</i></p>	<p>Lambeth, London</p>
<p>Oluwatobi Oluwaseun Sanyaolu <i>Ald. The Hon. Timothy Charles Levene</i> <i>Deputy James Michael Douglas Thomson</i></p>	<p>a Student <i>Citizen and Carmen</i> <i>Citizen and Grocer</i></p>	<p>Bexley, London</p>
<p>Norma Claire Singers <i>His Honour Judge Mark Lucraft</i> <i>Fiona Josephine Adler</i></p>	<p>an Executive Coach <i>Citizen and Founder</i> <i>Citizen and Tobacco Pipe Maker & Tobacco Blender</i></p>	<p>Brent, London</p>
<p>Claire Elena Spencer <i>Ald. Sir William Anthony Bowater Russell</i> <i>CC Thomas Charles Sleigh</i></p>	<p>an Arts Centre Chief Executive <i>Citizen and Haberdasher</i> <i>Citizen and Common Councillor</i></p>	<p>Southwark, London</p>
<p>Craig Robert Spencer <i>CC Tijs Broeke</i> <i>Deputy James Michael Douglas Thomson</i></p>	<p>a Civil Servant <i>Citizen and Goldsmith</i> <i>Citizen and Grocer</i></p>	<p>Waltham Forest, London</p>
<p>Lesley Susan Steeds <i>John Alexander Smail</i> <i>Stephen James Osborne</i></p>	<p>a Dry Cleaner, retired <i>Citizen and Distiller</i> <i>Citizen and Chartered Secretary & Administrator</i></p>	<p>East Grinstead, West Sussex</p>
<p>Anna Caroline Maria Strbac <i>Jamel Banda, CC</i> <i>Deputy Philip Woodhouse</i></p>	<p>a Chartered Accountant <i>Citizen and Poulter</i> <i>Citizen and Grocer</i></p>	<p>Wandsworth, London</p>
<p>Philip Geoffrey Targett-Adams Manzanera, OBE <i>His Honour Judge Mark Lucraft</i> <i>Fiona Josephine Adler</i></p>	<p>a Musician and Record Producer <i>Citizen and Founder</i> <i>Citizen and Tobacco Pipe Maker & Tobacco Blender</i></p>	<p>Brent, London</p>

Suzanne Elizabeth Walker	an Arts Producer	Brixton, London
<i>Ald. Sir Andrew Charles Parmley</i>	<i>Citizen and Musician</i>	
<i>Jaspreet Hodgson, CC</i>	<i>Citizen and Vintner</i>	
Dr Peter Wong-Morrow	an Insurance Company Chairman	Hertfordshire
<i>Timothy James McNally, CC</i>	<i>Citizen and Glazier</i>	
<i>David James Sales, CC</i>	<i>Citizen and Insurer</i>	

Read.

Resolved - That this Court doth hereby assent to the admission of the said persons to the Freedom of this City by Redemption upon the terms and in the manner mentioned in the several Resolutions of this Court, and it is hereby ordered that the Chamberlain do admit them severally to their Freedom accordingly.

15. Questions
Mullally, E.,
to the
Chairman
of the
Policy and
Resources
Committee

Gender and Ethnic representation within the City of London Corporation

Eamonn Mullally asked a question of the Chairman of the Policy and Resources Committee concerning gender and ethnic representation on the Court of Common Council.

In response, the Chairman emphasised the importance of improving the diversity of the candidates standing for election, highlighting it as a priority for the Community Engagement team. Several initiatives had been implemented to make standing for election more accessible, and a reception for prospective candidates had been attended by over 130 people from diverse backgrounds compared to fewer than 50 in 2022. The campaign website also featured a "book a call" option, allowing prospective candidates to connect directly with an officer for guidance, with dozens of calls already conducted. Through the City Belonging Project, relationships with hundreds of staff diversity networks across the Square Mile had also been strengthened, with all Ward List voters being contacted about their eligibility to stand for election, ensuring greater awareness among underrepresented groups.

The Chairman noted that the Court of Aldermen had also recently published a summary guide to increase its visibility and attract new candidates. While only ten women had sat on that Court in the last 800 years, six sat on the current Court, an indication of progress. The Chairman, noting the nine protected characteristics, reminded the Court that diversity encompassed more than visible characteristics such as race or gender. Although Member demographics were not formally recorded, the Chairman suggested that the Court might already be more diverse than it appeared.

In summary, the Chairman acknowledged the significant progress made but stressed the need for continued efforts to drive diversity in the candidate pool for Common Councillors, Aldermen, and Alderwomen. Greater diversity was essential for improving representation, ultimately impacting Sheriffs and Lord Mayors, but it was ultimately the electorate who decided their representatives.

As a supplementary question, Mr Mullally asked whether the election process for the Lord Mayor was efficient and transparent. In reply, the Chairman expressed his

pride in the City's multicultural nature and clarified that the Court of Aldermen was responsible for the nomination process for the Lord Mayor.

Deputy Natasha Lloyd-Owen commented on the diversity within and characteristics of the City, suggesting that shortcomings within the Ward Act 2002 let down several groups. The Chairman reminded the Court of a previous commitment to reviewing this, on which activity was anticipated to commence after the upcoming elections in 2025. In response to a further supplementary question from Deputy Lloyd-Owen, the Chairman said he would support an impact assessment being conducted alongside the review.

In response to a question asked by Deborah Oliver on the perception of the influence of freemasonry and in particular the Guildhall Lodge, the Chairman stated that freemasonry had come a long way in terms of transparency. He noted that the Guildhall Lodge was one of many lodges and emphasised that being a freemason should not impact behaviours of elected Common Councillors or Aldermen.

Deputy Marianne Fredericks asked what more would be done to enhance inclusivity and diversity on the Policy & Resources Committee and improve on recognising hidden disabilities. She also noted that Deputy John Fletcher, who had difficulty standing, had not been noted as wishing to ask a supplementary question. She accordingly moved an amendment under Standing Order 2 to suspend Standing Order 13(6) so as to allow for an additional question to be asked.

Fredericks,
M.B., Deputy;
McGuinness,
S., C., CBE

Motion – That, pursuant to Standing Order 2, Standing Order 13(6) be suspended to allow for one further Member to speak.

Resolved – That Standing Order 13(6) be suspended to allow for one further Member to speak.

In response to Deputy Fredericks' question, the Chairman highlighted that the Court was responsible for appointing Members to Committees, but agreed that there was a need for candidates to come forward who provide greater choice and better opportunities. The Chairman also noted the importance of recognising all disabilities and the need for the City Corporation to improve efforts to attract potential candidates with disabilities.

Deputy Randall Anderson inquired about the measures being taken to advance diversity in leadership roles among Court Members. The Chairman recognised that there was still work to be done, although he noted that his predecessor in the role had been a woman. However, he emphasised that progress was not occurring quickly enough or with sufficient intensity, and the Aldermen were conscious of this.

Deputy John Fletcher asked the Chairman if he agreed that there had been insufficient progress in appointing a person from an ethnic minority background to the position of Lord Mayor. In reply, the Chairman praised Deputy Fletcher for his advocacy on such issues and concurred that the Court of Aldermen should take this into account moving forward.

Publication of a non-public report

This Question was withdrawn.

16. **AUDIT AND RISK MANAGEMENT COMMITTEE****(Alderman Prem Goyal OBE)**

27 November 2024

Annual Report

The Court received a report of the Audit and Risk Management Committee presenting that Committee's Annual Report.

Resolved – That the Court of Common Council note the report.

17. Legislation

The Court received a report on measures introduced by Parliament which might have an effect on the services provided by the City Corporation as follows:-

Statutory Instruments**In Force****London Port Health Authority Order 2024**7th November
2024

Updates the geographic definition of the London port health district and confirms that powers conferred on the Common Council of the City of London as port health authority by other enactments (which are also updated in this Order) continue to be exercised by the authority as constituted by this Order.

Financial Services and Markets Act 2023 (Consequential Amendments) Regulations 2024Between 1st
December 2024
and 1st
December 2025

Updates a schedule to the Act such that the Financial Conduct Authority may make rules in relation to pre- and post-trade transparency obligations.

Local Authorities (Rental Auctions) (England) and Town and Country Planning (General Permitted Development) (Amendment) Regulations 20242nd December
2024

Sets out the process to be followed when a local authority exercises the powers given to it in Part 10 of the Levelling Up Act 2023 to arrange for a rental auction to be carried out in respect of qualifying high-street premises. Requires authorities to consult on any proposal to designate a high street, or to vary or withdraw an existing designation. The forms to be used are also set out.

Representation of the People (Variation of Limits of Candidates' Election Expenses) (City of London) Order 20244th December
2024

Increases the maximum amounts of candidates' election expenses at a ward election and an election by liverymen in common hall in the City of London.

Official Controls (Import of High-Risk Food and Feed of Non-Animal Origin) (Amendment of Commission Implementing Regulation (EU) 2019/1793) (England) (No. 2) Regulations 2024

8th December
2024

Updates the list of food and feed of non-animal origin from certain third countries which will be subject to a temporary increase of official controls at border control posts and control points.

Financial Services (Gibraltar) (Amendment) (EU Exit) Regulations 2024

16th December
2024

Post Brexit Regulations that extend by 12 months the transitional arrangements which enable some categories (for example insurance and credit intermediaries) of Gibraltar-based firms to provide financial services in the United Kingdom, and facilitate the access by similar types of UK-based firms to Gibraltar's financial services market.

Financial Services and Markets Act 2023 (Commencement No. 8) Regulations 2024

Between 31st
December 2024
and 6th July 2026

Commences the revocation of the assimilated EU law under which the London Interbank Offered Rate (LIBOR) is recognised as a critical benchmark. This Regulation removes LIBOR as a critical benchmark. Gives the FCA the power to make rules relating to pre- and post-trade transparency requirements for fixed income instruments and derivatives. Other revocations and replacements include those relating to providing information for transparency calculations 1st December 2024,

Read.

18. Ballot
Results

There were no ballot results.

19. Resolutions

Resolved unanimously – "That, on his retirement from this Honourable Court, Members wish to place on record their sincerest thanks to

*Wright, D.L.,
Deputy:
Dunphy,
P.G.,
Deputy*

Michael Cassidy CBE

their gratitude and sincere appreciation for his distinguished service and the manner in which he has undertaken the many roles and responsibilities at the City of London Corporation over the past 44 years.

Michael joined the Corporation in 1980 when he was elected to represent the ward

of Aldersgate, going on nine years later to represent the ward of Coleman Street. In the 44 years he has been at the Corporation, during which 10 Prime Ministers and 43 Lord Mayors have come and gone, he has been involved in dozens of Committees and organisations both within the Corporation and beyond it. These include Planning, Policy and Resources, the London Museum, Barbican Centre, Port and City Health, City of London School for Girls, Investment, Finance, Bridge House Trust, Culture Heritage and Libraries, London Planning Advisory, Property Investment Board, and the London Boroughs Transport Scheme - as well as a dozen or so Reception Committees. His outside interests have included senior-level involvement in Crossrail, the Crossrail Art Foundation, British Land PLC, UBS London, Ebbsfleet Garden City Development, the London Pensions Authority, Homerton University Hospital, New London Architecture, several property companies, and the music management company Askonas Holt. It will come as a surprise to no one that Michael has often been referred to by his many supporters – and the *occasional* adversary - as ‘Mr London’ for his energetic, assertive and spirited promotion of the City.

Michael was elected Chairman of the Corporation’s Planning and Communication Committee in 1986, a year after receiving an MBA with Distinction from City University for which he studied in what he has referred to as his ‘spare time’. Michael’s election to the Chair of that Committee coincided with the abolishment of the Greater London Council and the so-called Big Bang in which the City’s financial markets were deregulated. His leadership was marked by what was to become his trademark vision, determination and foresight: with a brand-new Canary Wharf snapping at the heels of the City, Michael slashed restrictions governing development in the Square Mile meeting resistance with persistence and shaping the area into the dynamic, entrepreneurial, future-facing place it is today by setting in motion a rebuilding programme resulting first in The Gherkin and later on the Eastern Cluster, an iconic symbol of the City’s international reach and ambition. Ever mindful of the unique historical character of the City, he emphasised the importance of balancing modern development with preservation of its long and rich history, setting up the City Architecture Forum for that purpose.

Michael became Deputy Chairman of the Policy & Resources Committee in 1991, taking over as Chairman in 1992. A year later, Michael led the City’s response to the Bishopsgate bomb and rebuilt morale as he drove the recovery of small businesses and big companies alike, also setting up the Ring of Steel around the City.

During his time as Policy Chairman Michael set about nurturing connections to promote London on the world stage. His relentless and infectious energy drove forward a wide range of projects including joint venture charity initiatives, the Property Forum, and the City Research Project: one of the most substantial programmes of coordinated research ever undertaken into the City’s international competitive position, putting the City on the map as a key voice of the UK’s financial services industry. Other highlights of his five-year period in that role include his leadership of campaigns such as the Millenium Dome, Wembley Stadium, and the new Millenium Bridge.

Michael stepped back from the role of Chairman of Policy & Resources in 1996, the

year he was named Property Lawyer of the Year, later going on to become Chairman of the London Museum 8 years later in 2004, the year he was awarded a CBE for his services to the City. For nine years he steered the Museum through a period of significant growth and change during which he drew on his professional and legal skills to bring the Docklands Museum into the fold, recruited the current Director, and chaired the Cultural Hub Advisory Group that led to the creation of the Culture Mile and the Museum's decision to move to Smithfield - the first part of which will open in October 2025. It was during Michael's chairmanship that the Museum became the ambitious, visionary cultural venue that we now know. He oversaw changes in the way the Museum was funded, and was instrumental in establishing the first partnership between a Museum and a TV shopping channel – for those of us that once considered QVC to be the pinnacle of retail innovation. He also established the Museum of London Archaeology as a charity, and secured title transfers to the Museum of some of its most important acquisitions - notably the 2nd Century stone inscription uncovered in Southwark in 2002 that is the earliest known reference on a stone monument to Londoners.

Today, nearly 2000 years after that stone was carved, a new group of Londoners gather here today to pay tribute to 'Mr London', and to express our heartfelt thanks for his vision, his energy, his good humour, his formidable intellect, his bracing and relentless championing of this incredible City and also his unique, inimitable manner that has thrilled many and alarmed a few - mainly those in the E14 postcode.

Michael could not have fulfilled the role without the support of his wife Amelia and we pay tribute to her unstinting support and contribution.

As the next chapter of this amazing City is written, we pay tribute to Michael's outsize influence and footprint in the shaping of our City. There is nothing inevitable about the success of the City of London, and we recognise that it takes the foresight and courage of people like Michael to drive change, to forge new paths, to seize opportunities, and to articulate a vision of how the next chapter of this extraordinary City will be written. Councillors, Aldermen, Londoners: to echo an earlier architect of London, if you seek his monument, go outside and look around you.

Michael's presence here at Guildhall and in the City will be sorely missed. In thanking him for his most distinguished service, his integrity and his passion, the Court wishes to express to him, his wife and his children sincere wishes for all there is to come.

20. Awards and Prizes

There was no report.

21. Hospital Seal

There were no docquets for the seal.

22. Exclusion of the public

Resolved – That the public be excluded from the meeting for the following items of business below on the grounds that they either involve the likely disclosure of exempt information as defined in Paragraph 3 of Schedule 12A of the Local Government Act,

*Dunphy,
P.G., Deputy:
Colthurst,
H.N.A.,
Deputy*

1972; relate to functions of the Court of Common Council which are not subject to the provisions of Part VA and Schedule 12A of that Act; or relate to matters treated in confidence at the request of His Majesty's Government.

Summary of exempt items considered whilst the public were excluded:-

23. Non-public
minutes

Resolved – That the non-public minutes of the last Court are correctly recorded.

24. **Policy & Resources Committee**

(A) Barbican Renewal Programme

The Court considered a joint report of the Policy and Resources and Finance Committees concerning the Barbican Renewal Programme.

(B) City Fund – Development Agreement and Acquisition

The Court considered a report of the Policy and Resources Committee concerning the London Wall West Development agreement and associated property acquisition.

25. **Finance Committee**

(A) Stage 1 and 2 Report for the Provision of Electricity and Gas Supplies

The Court considered a report of the Finance Committee concerning an energy procurement strategy.

(B) Housing Repairs and Maintenance Contracts – Procurement Stage 2 Award Report

The Court considered a report of the Finance Committee concerning the award of a maintenance contract.

(C) New Spitalfields and Billingsgate Markets Waste Management & Market Cleansing Procurement Stage 2 Award Report

The Court considered a report of the Finance Committee concerning proposals relating to the award of a waste management and cleansing contract.

26. **Corporate Services Committee**

(A) MFS Request for Innovation & Growth Role

The Court considered a report of the Corporate Services Committee concerning a request for Market Forces Supplement.

(B) MFS Request for City Surveyor's Department Role

The Court considered a report of the Corporate Services Committee concerning a request for Market Forces Supplement.

27. **Civic Affairs Sub-Committee**

(A) Applications for Hospitality

The Court considered a report of the Civic Affairs Sub (Policy and Resources) Committee concerning applications for hospitality.

(B) City Events Programme

The Court considered a report of Civic Affairs Sub (Policy and Resources) Committee concerning the annual City Events Programme.

28. **City Bridge Foundation Board**
The Court received a report of the City Bridge Foundation Board concerning action taken under urgency procedures in relation to a freehold disposal.
29. **Fraud and Cyber Crime Reporting and Analysis Service Procurement Committee**
The Court received a report of the Fraud and Cyber Crime Reporting and Analysis Service Procurement Committee concerning action take under urgency procedures in relation to a contract extension.
30. **Investment Committee**
The Court received a report of the Investment Committee concerning action take under urgency procedures in relation to two investment property disposals.

The meeting commenced at 1.00 pm and ended at 3.03 pm

THOMAS.

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Report – Policy and Resources Committee

Bill for an Act of Common Council – Annual Election of Ward Beadles

To be presented on Thursday, 9th January 2025

*To the Right Honourable The Lord Mayor, Aldermen and Commons
of the City of London in Common Council assembled.*

SUMMARY

The accompanying Bill is intended to address issues associated with the existing overlap of Aldermanic and Beadle terms of office, which have arisen following the relatively recent change from annual to four-year terms for Ward Beadles.

In order to effect the proposed change of a reversion to prior arrangements, a Bill for an Act of Common Council is required. The effect of the Bill would be to return to the long-standing practice of Ward Beadles being elected on an annual cycle once again, in order to address some of the unanticipated practical concerns that have materialised since the change. In accordance with Standing Order No. 46, the terms of the Bill must be considered by the appropriate Committee(s) and must be submitted to the Recorder of London for settling prior to its submission to the Court of Common Council for its first, second and third reading.

Your Policy and Resources Committee agreed to progress this matter at its meeting in October 2024. The draft Bill at Appendix 1 has since been settled by the Recorder, prior to being presented for its first reading and second reading at the December 2024 meeting of the Court of Common Council. Having been approved by the Court at that stage, it is now presented for a third and final reading in January 2025, so as to take effect for any Annual Wardmotes from March 2025 onwards.

RECOMMENDATION(s)

Approval be given to:-

1. Proposals around a reversion to the prior arrangements whereby Beadles are once again elected annually.
2. The draft Bill for an Act of Common Council to effect this change, as set out in Appendix 1 to this report.

MAIN REPORT

Background

1. At its meeting on 19 March 2024, the General Purposes Committee of Aldermen considered a report in relation to the roles of Ward Beadles and Honorary Ward Clerks and how these might both be better regularised going forward. One of the specific resolutions arising from this meeting was that Officers be instructed to seek an Act of Common Council to revert to the annual election of Ward Beadles in order to provide the opportunity to address various issues arising from the overlap of Aldermanic and Beadle terms of office that exists at present.
2. The role of Ward Beadle is one of the oldest elected offices in the City, with references to them found at least as early as the end of the 13th century. These show that their duties in the Middle Ages included the maintenance of public order, in which they worked with the constable and the watch, and the safeguarding of public morality. The role has consistently been closely connected to that of the Ward Alderman, supporting them in the discharge of their duties. The Ward at this date was practically a self-contained unit for many purposes and possessed its own officers, for whom it was responsible for the remuneration thereof. The Ward Beadles were elected by the Wardmotes and their names, with those of the Common Councillors and other officers, were sent in annually in the Ward presentments.
3. An Act of Common Council for the Election of Beadles was passed on 10 October 1663 and has subsequently been amended several times. This speaks of the Beadle as 'an ancient Office in every Ward of the City, and very useful to the Alderman for the Common Business and Affairs of the Ward...' It goes on to refer to recent elections of 'very unfit Persons' and to remedy the situation ordains that the Alderman, with the consent of the Deputy and the Common Councilmen or the major part of them, should nominate 'one or more honest, sufficient and discreet person or persons' for election at the wardmote.
4. In a report to the Special Sub Police Committee in 1947 the (Acting) Comptroller and City Solicitor and the Deputy Keeper of the Records advised that the City Corporation had never regulated the duties of the Ward Beadles and had no power to do so, the Beadles being responsible primarily to their Aldermen and the ward electors. A list of duties had been compiled in 1841 but it was emphasised that these were not duties fixed by the City Corporation but were 'a list of what appear to be more particularly the duties of that officer'.
5. When the Town Clerk wrote to a Ward Clerk on the subject in 1964, he emphasised that the Beadles were responsible primarily to their Aldermen and the Ward electors - 'It is generally assumed that while certain duties are obligatory, there are many others that cannot be specified in exact terms, some being of a domestic nature which spring from a spirit of co-operation between the Ward Officers'.
6. Beadles were previously expected to attend all meetings of the Court of Aldermen, as well as various other occasions. Today, attendance is broadly

restricted to Wardmotes, Common Hall, the Admission ceremonies for the Sheriffs and Lord Mayor, the Lord Mayor's Show, and various church services.

Current Position

7. From the above, it is evident that Ward Beadles are elected officers of the Ward, not employees nor appointments of the Corporation or of the Alderman (albeit, intrinsically linked particularly with the latter). As previously explained, the elections of Ward Beadles are governed by Acts of Common Council, most recently through the Act of 17 January 2013.
8. Equally, it is clear that, whilst there is no formal role description, there is a set of understood roles and functions which have evolved over time. Historic aspects relating to electoral functions now rest with the Town Clerk as Ward Clerk, through the Electoral Services office; the function is, therefore, now essentially limited to opening and closing the Wardmote, and attending on the Alderman at such ceremonial occasions as may be required.
9. The role being a ceremonial one, a connection and effective working relationship between the Alderman and Beadle is highly desirable. This is reinforced not only by the historic nature of the role, but particularly through the electoral arrangements: it is the Alderman, and only the Alderman, who may nominate candidates for election as Beadle. Thus, whilst the role is technically elected, it is in essence more akin to an appointment than might, on face value, be appreciated.
10. Until 2005, elections for Beadles were undertaken annually at Wardmotes, commensurate with arrangements for electing Common Councillors. Following change to the latter, the position was also changed for Ward Beadles by way of Act of Common Council, and elections are now for four-year terms. This can lead and has led, however, to occasions of some disconnect between individual Beadles and Aldermen, particularly where the incumbent of the latter office changes.
11. As Aldermanic elections are on a six-year cycle, with the added consideration of retirement at age 75, it can now be the case that there is a prolonged period for which a new Alderman is supported by a Beadle whom they have not personally nominated. This has raised the complementary query of how an Alderman is able to exercise oversight over the role, in keeping with the aforementioned exercise by the Court in this area in centuries past.
12. For the sake of clarity, the choice as to the appointment of a casual replacement, should it be required, rests solely with the Alderman (as provided by the Act of Common Council of 17 January 2013).

Proposal

13. A reversion to the prior arrangements whereby Beadles were elected annually is proposed, as it would provide greater discretion to achieve change more expeditiously if required where, for instance, there is a change of Alderman or there are concerns over the conduct of an incumbent Beadle. It would also bring the role back into alignment with the other Ward Officer role, that of the Honorary Ward Clerk, which is appointed annually.

14. The proposal requires a new Bill for an Act of Common Council (Appendix 1) to amend section 1 of the Act of Common Council of 17 January 2013 (Appendix 2). In consultation with the Remembrancer, the Comptroller and City Solicitor has also taken the opportunity in the latest Bill to update and simplify some of the more dated terminology used in previous Acts of Common Council.
15. In accordance with Standing Order 46, the Bill was settled by the Recorder of London and presented for its first and second reading at the Court of Common Council on 5 December 2024. Following the Court's approval at that stage, it is now presented for a third and final reading and will be made an Act of Common Council, if approved. It will then be in force in time for the elections in March 2025.

Conclusion

16. The position of Ward Beadle is an important ceremonial office tied to the delivery of Ward business and, in particular, the support of the Alderman. Changes to the electoral procedure for Ward Beadles, to see these return to an annual cycle, is considered advantageous. This would need to be achieved by an Act of Common Council and a draft Bill is therefore appended here for your approval.

Appendices

- Appendix 1 – Draft Bill for an Act of Common Council
- Appendix 2 – Act of Common Council of 17 January 2013

All of which we submit to the judgement of this Honourable Court.

DATED this 17th day of October 2024.

SIGNED on behalf of the Committee.

Deputy Christopher Michael Hayward
Chairman, Policy and Resources Committee

To be considered at the Court of Common Council

2024

A BILL

For an Act of Common Council to –

Revert to the annual election of Ward Beadles.

WHEREAS:-

- (1) From time immemorial there has existed and still exists in the City of London (“the City”) a Common Council consisting of the Lord Mayor, Aldermen and Commons in Common Council assembled (“the Common Council”) which has made such Acts, Ordinances, Rules, Orders and Regulations for the regulation and good government of the City and its Liberties as it has from time to time found necessary and expedient;
- (2) From at least 1663, until 2005, Common Councilmen and Ward Beadles were elected annually at the same Wardmotes, and on several occasions Acts of Common Council were passed to ensure that the dates of those elections continued to take place on the same dates;
- (3) With effect from 2005, Common Councilmen were elected every four years, and further Acts of Common Council were passed to ensure that the elections of Common Councilmen and Ward Beadles continued to coincide;
- (4) By an Act of Common Council of 17 January 2013 it was enacted that elections of Ward Beadles would take place on the same date as ordinary ward elections in relation to the whole number of Common Councilmen, as determined in accordance with the provisions of the Act of Common Council of 13 September 2012 or any other Act of Common Council from time to time amending or replacing it;
- (5) It is expedient that elections of Ward Beadles should revert to an annual cycle, so that there is a more frequent opportunity for the Alderman of each Ward to put forward one or more candidates of their choice for nomination;
- (6) His late Majesty King Edward the Third by his Charter made and granted to the City in the fifteenth year of his reign afterwards confirmed and ratified by Parliament did (amongst other things) grant that if any existing customs in the City were in any part hard or defective or any things in the City newly arising in which no remedy had been ordained should need amendment the Mayor and Aldermen of the City and their successors with the assent of the Commonalty of the City might ordain fit remedy as often as it should seem expedient to them so that such ordinance should be profitable to the King and to the citizens and to all other liege subjects resorting to the City and agreeable also to reason and good faith.

IT IS THEREFORE ENACTED by the Common Council **AS FOLLOWS:**

Elections of Ward Beadles

1. For section 1 of the Act of Common Council of 17 January 2013 substitute –

“1. (1) Subject to subsection (2), elections of Ward Beadles shall take place at the annual Wardmotes in March, on a date to be determined by each Alderman in respect of their own Ward.

(2) In any year in which ordinary ward elections in relation to the whole number of Common Councilmen are scheduled to take place, as determined in accordance with the provisions of the Act of Common Council made and passed on the 13th day of September 2012 or any other Act of Common Council from time to time amending or replacing it, elections of Ward Beadles shall take place on the same date as those ordinary ward elections.”

Commencement

2. The provisions of this Act will come into force on the day on which it is made and passed as an Act of Common Council.

GIFFORD, Mayor



A Court of Common Council holden in the Guildhall of the City of London on Thursday, the seventeenth day of January, 2013.

Act of Common Council to:-

Change the date of the elections of Ward Beadles;

Make incidental and consequential changes to the term of office of Ward Beadles;

Provide that any casual vacancy occurring in the office of Ward Beadle shall be filled by the Alderman of the ward in which the vacancy occurs;

Repeal the Act of Common Council made and passed on the 4th day of December 2003.

WHEREAS:-

- (1) From time immemorial there has existed and still exists in the City of London (“the City”) a Common Council consisting of the Lord Mayor, Aldermen and Commons in Common Council assembled and the Common Council have made, passed, ordained and established divers Acts, Ordinances, Rules, Orders and Regulations for the regulation and good government of the City and its Liberties as to them from time to time has been found necessary and expedient;
- (2) By an Act of Common Council made and passed on the 4th day of December 2003 it was enacted that as from the coming into force of that Act the elections of Ward Beadles shall take place on the second Friday of March in every fourth year after 2005, which at that time coincided with the date of ordinary ward elections in relation to the whole number of Common Councilmen;
- (3) By an Act of Common Council made and passed on the 13th day of September 2012 it was enacted that ordinary ward elections in relation to the whole number of Common Councilmen shall take place on a date to be determined in accordance with the provisions of that Act;
- (4) It is desirable that the elections of Ward Beadles should continue to take place on the same date as ordinary ward elections in relation to the whole number of Common Councilmen;
- (5) It is desirable to make certain incidental and consequential changes to the term of office of Ward Beadles;

- (6) It is also desirable that the Aldermen of the several wards in the City should continue to be authorised to fill by appointment any casual vacancies occurring in the office of Ward Beadle in their respective wards;
- (7) His late Majesty King Edward the Third by his Charter made and granted to the City in the fifteenth year of his reign afterwards confirmed and ratified by Parliament did (amongst other things) grant that if any customs in the City before that time obtained and used were in any part hard or defective or any things in the City newly arising in which no remedy had been ordained should need amendment the Mayor and Aldermen of the City and their successors with the assent of the Commonalty of the City might put and ordain thereto fit remedy as often as it should seem expedient to them so that such ordinance should be profitable to the King and to the citizens and to all other liege subjects resorting to the City and agreeable also to reason and good faith.

BE IT THEREFORE and IT IS HEREBY ENACTED ORDAINED AND ESTABLISHED by the Right Honourable the Lord Mayor, the Right Worshipful the Aldermen and the Commons of the City of London in Common Council assembled and the authority of the same **AS FOLLOWS:**

Elections of Ward Beadles

1. Elections of Ward Beadles shall take place on the same date as ordinary ward elections in relation to the whole number of Common Councilmen, as determined in accordance with the provisions of the Act of Common Council made and passed on the 13th day of September 2012 or any other Act of Common Council from time to time amending or replacing the same.

Term of office of Ward Beadles

2. (1) Subject to subsections (2) and (3) any Ward Beadle shall, unless he resigns his office or it otherwise becomes vacant, cease to hold office on the election of his successor, who shall hold office from that point.
 - (2) The Alderman of the Ward may instead direct that a Ward Beadle shall cease to hold office at some later point in the Wardmote at which his successor is elected, or on the closing of the said Wardmote, in which case his successor shall hold office from that later point.
 - (3) If no successor to a Ward Beadle is elected at a Wardmote held in accordance with section 1, that Ward Beadle shall cease to hold office on the closing of the said Wardmote.

Casual vacancies in the office of Ward Beadle

3. On a casual vacancy occurring in the office of Ward Beadle, the vacancy shall be filled by appointment by the Alderman of the Ward in which the vacancy has occurred.

Repeal

4. The Act of Common Council made and passed on the 4th day of December 2003 is hereby repealed (except in relation to its repeal of certain provisions of Acts of Common Council made and passed on the 14th day of June 1984 and the 10th day of October 2002 respectively).

Commencement

5. The provisions of this Act shall come into force on the day on which it is made and passed as an Act of Common Council.

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Report – Finance Committee

Procurement Code Review

To be presented on Thursday, 9th January 2025

*To the Right Honourable The Lord Mayor, Aldermen and
Commons of the City of London in Common Council assembled.*

SUMMARY

The City of London Corporation's Procurement Code ('the Code') will require updating to reflect the implementation of the Procurement Act 2023 and the Procurement Regulations 2024, due to go live in February 2024. This represents an opportunity to overhaul the overall Procurement approach.

Your Finance Committee accordingly recommends that the Court approves the development of a new Procurement Policy. To assist in the transition process, your Committee also recommends that the Court should authorise officers to approve changes to the existing Code and an increase in the threshold for the approval of procurement options and contract awards.

RECOMMENDATION

That Members:

1. Approve the development of a new Procurement Policy and supporting framework to replace the existing Procurement Code.
2. Authorise the Chamberlain, in consultation with the Chairman and Deputy Chairman of the Finance Committee, to approve changes to the Procurement Code and supporting framework to align with the new Procurement Act 2023.
3. Approve the temporary increase of the threshold for the approval of procurement options and contract awards by the Court of Common Council to £20m until 31 July 2025 whilst the new Procurement Policy is developed.

MAIN REPORT

Background

1. The Procurement Code ('the Code') sets out how the City of London Corporation expects its procurement activities to be conducted. The last major review of the Procurement Code was in 2015 to reflect the introduction of the Public Contracts Regulations 2015. Minor revisions and updates have taken place on a six-monthly basis since then to ensure the Code remains in alignment with organisational structural changes and updates to other related policies (such as the Financial Regulations).
2. Under Standing Order 51.2, significant changes to the Procurement Code require the approval of the Court of Common Council.

Current Position

3. The Code is currently presented in two parts: Part 1 sets out the rules, while Part 2 provides guidance to support practitioners in applying them. Both parts of the Code are felt to be unwieldy documents which are difficult to navigate. There are also inconsistencies between the two parts, and areas where the precise coverage and interpretation of a rule is difficult to determine. Feedback from stakeholders has indicated that there is a risk that the Corporation's procurement governance and system of internal control is not as robust or as efficient as intended.
4. The Code also needs updating to reflect the upcoming implementation of the Procurement Act 2023 and Procurement Regulations 2024, which will introduce a greater level of transparency in decision-making. These are due to go live in February 2025. The new procurement regulations introduce an even greater level of transparency around decision making and present an opportunity to overhaul the approach to the Procurement Code to further strengthen the organisation's governance framework.

Proposal

5. Your Finance Committee accordingly recommends that the Court approves the development of a new Procurement Policy ('the Policy'), supported by a refreshed governance framework. Under Standing Order 51.2, the revised version will be brought to the Court for approval. The high-level elements of the existing Code would form the basis of the Policy, retaining examples of best practice such as the current position on competition, transparency and responsible procurement. This would form a public document replacing the current Code's Part 1.
6. The remaining content from Part 1, and the entirety of Part 2, would become either documented, standardised processes, or supporting guidance. These would predominantly be hosted on the intranet with consideration given to ensuring accessibility by those outside of the main IT network. Wherever possible and practical, forms and approvals would become electronic versions which will make compliance, and the monitoring and reporting of such, easier for all concerned.
7. The overarching procurement policy document will cross refer to related public policies such as our Living Wage Policy and our Modern Slavery Statement, and to the need for compliance with relevant external regulation. This will present a transparent and holistic view to the public and suppliers. The new policy will make clear to what extent the various City Corporation functions are covered or exempt from both internal and external regulation.
8. In common with most policies, the majority of content will be static to be reviewed on a periodic basis in line with any City Corporation policy on such things. Details such as financial thresholds, or procedural information, which may be subject to change, will be either be included as appendices or by reference to standalone documents.
9. The process and procedural elements of both parts of the current Code will be produced individually for ease of access. This will enable them to be standardised and documented, making them clearer and more accessible to those who need

to use them and providing clarity around how the processes support the Policy. Contributors from around the City Corporation will be invited to take part in a review addressing the governance and management of procurement projects.

10. The processes, forms, templates and guidance will reflect the new requirements of the incoming legislation, and would be reviewed frequently during the first 6-12 months following the implementation of the new legislation.
11. To ensure that the existing Code remains compliant with the Procurement Act and Regulations while the new Policy is being developed, your Committee recommends that the Chamberlain be authorised, in consultation with the Chairman and Deputy Chairman of the Finance Committee, to approve the necessary changes to the Procurement Code so that it aligns with the legislation.
12. Your Finance Committee also recommends that the threshold for approval of procurement options and contract awards by the Court should be temporarily increased from £4m and above to £20m. This would result in an immediate streamlining of the approval process whilst retaining strong Member governance and oversight through both the Projects and Procurement sub-Committee and the Finance Committee. The temporary threshold of £20m would bring the City Corporation into alignment with other Local Authorities and would be in place until 31 July 2025.

Corporate & Strategic Implications

- **Strategic implications:** Having a clear Procurement Policy, and processes designed to support it, will enable the City Corporation to fulfil the need for compliance with external regulation on procurement and transparency.
- **Financial implications:** The proposals do not require any additional spending. The recommendation to temporarily increase procurement approval thresholds will align the City Corporation with other local authorities and provide a streamlining of the approval process under the oversight of your Finance Committee through its Projects and Procurement Sub-Committee.
- **Resource implications:** It is anticipated that there will be efficiency savings through increased clarity and improved access to supporting resources and guidance.
- **Legal implications:** There are no legal implications.
- **Risk implications:** It is anticipated that there will be a reduced risk of non-compliant spend resulting from increased clarity.
- **Equalities implications:** None
- **Climate implications:** None
- **Security implications:** None

Conclusion

13. The Procurement Code requires updating before February 2025, to comply with national legislation. Your Finance Committee recommends that this is used as an

opportunity to begin a full redevelopment, including the restructuring of documents, which will improve compliance, efficiency and the wider perception of the procurement function. The other recommended measures will assist in the implementation of the new legislation during the development process.

All of which we submit to the judgement of this Honourable Court.

DATED this 10th day of December 2024.

SIGNED on behalf of the Committee.

Deputy Henry Nicholas Almroth Colthurst
Chairman, Finance Committee

Report – Finance Committee

Extension of Contract for the Pan-London Sexual Health E-Services contract

To be presented on Thursday, 9th January 2025

*To the Right Honourable The Lord Mayor, Aldermen and Commons
of the City of London in Common Council assembled.*

SUMMARY

Your Finance Committee recommends a 12-month extension to the Pan-London Sexual Health E-Services contract with Preventx Ltd, which provides for the commissioning of “open access” sexual health services across London.

The City of London Corporation commissions the service in collaboration with of 30 of London’s local authorities, and also acts as the Lead Authority and accountable body for the participating authorities. Your Policy and Resources Committee agreed in November 2024 that the City Corporation should continue to act as the Lead Authority and accountable body for the re-procurement of a new Pan-London Sexual Health E-services contract. The one-year extension of the current contract will allow for the completion of the re-procurement within an achievable timescale.

Court approval is required as the estimated contract value exceeds £4,000,000 as per Section 16.2 of the Procurement Code Part One. Your Finance Committee asks the Court to note that the cost for the City Corporation will be £40,000, out of a total extension cost of £27m.

RECOMMENDATION

That approval be granted for the current E-services contract with Preventx Ltd, dated 15 August 2017 and currently due to expire on 15 August 2025, to be extended for a further year to expire on 15 August 2026.

MAIN REPORT

Background

1. London’s Sexual Health E-Service is part of the Pan London Sexual Health Programme (LSHP) which aims “to manage and deliver an efficient virtual service as part of a wider healthcare system that responds effectively to the sexual and reproductive health needs of London’s residents.”
2. In 2017 the 30 London local health authorities (‘the participating Authorities’), including the City Corporation acting in that capacity, agreed to collaborate to deliver these sexual health services. The City Corporation also agreed to be appointed as the Lead Authority, being the accountable body responsible for hosting the programme management service and procuring the E-service.

3. An E-Service Management Board (ESMB), comprising of representatives from each participating Authority, provides strategic oversight for the contract and makes recommendations to the City Corporation when variations, including extensions, to the contract are needed.
4. The contract for the provision of the E-Service, valued at over £200m, was awarded by the City Corporation on 15 August 2017, for a minimum 5-year term with options to extend it by a maximum of 4 years. The contract was extended for a further 3-years extension in 2022, allowing for a further 1-year extension up to 14 August 2026. The cost of the 12-month extension is £27m, of which the total cost for the City Corporation will be £40,000. The E-Service is provided by Preventx Ltd.
5. The E-Service is managed by a programme team hosted by the City Corporation's Community and Children's Services Department on behalf of all participating authorities. It has performed well against the key performance indicators, and Preventx have responded to the evolving needs. It has received consistently positive feedback, and provides value for money when compared with similar care pathways in a traditional setting.

Current Position

6. The participating authorities agreed at the ESMB meeting in April 2024 to undertake a competitive process for the (re)procurement of the Sexual Health E-services contract; this was subsequently endorsed by the authorities at a meeting of the LSHP's Strategic Board. The participating authorities accordingly recommended to the City Corporation via the ESMB that the current E-Services contract should be extended by one further year from 15 August 2025 to 15 August 2026.
7. An extension will ensure there is adequate time for all participating Authorities to obtain their own authorisations to extend the arrangements, including hosting and procurement by the City Corporation as the Lead Authority and accountable body, and to participate in any subsequent service contract awarded by the City Corporation, and for the delivery of a comprehensive competitive procurement process by the City Corporation as Lead Authority.

Proposal

8. Your Finance Committee recommends that the Court approves the extension of the contract for one further year to provide for timeline assurance during the (re)procurement process.

Corporate & Strategic Implications

- **Financial implications:** The total cost to the City Corporation will be £40,000. The proposal does not require any additional funding; the extension will result in a status quo position regarding how City Corporation manages the financial model on behalf of the participating authorities. The value of the monthly invoices from the existing supplier under the current contract requires enhanced approval processes involving the Chamberlain, Chamberlain's Department, and the Executive Director of Community & Children's Services. The programme team includes a dedicated resource for recharging the participating authorities each month according to their residents' usage. The level of liquidity in the funds under the arrangements is regularly reviewed with the Chamberlain and any new measures to manage risk for the City Corporation as accountable body are then implemented.
- **Resource implications :** There are no resource implications.
- **Legal implications :** The existing agreement allows for a one-year extension. If approved, the existing governance arrangements will continue for the duration of the extension.
- **Risk implications:** There is significant risk for London's sexual health system if the City Corporation does not approve the 12-month contract extension. If the mandate is not approved as recommended by the participating authorities, there would be significant risk of major reputational damage and potential adverse publicity for all participating authorities, including the City Corporation, because the activity currently managed through the contract would be transferred back to in-person clinics across London. If this were to occur the LSHP team would have to support participating authorities with a streamlined contingency plan service due to service disruption and financial constraints. There would also be an impact on the ability to seek a new supplier. The current pan London Needs Assessment indicates that there are critical changes in resident profiles and trends that require an updated service model and specification. The impact would mean service status quo and the existing contract will continue to deliver services out of contract. A lack of continuity of service will create a significant rise in financial burden for all participating authorities that has not been accounted for. The LSHP would have to seek advice and guidance from each participating authority finance teams (including the City Corporation through its own participation).
- **Equalities implications:** The Programme has sought external support from the Equalities & Human Rights Commission to ensure Public Sector Equalities Duty compliance.
- **Climate implications:** There are no climate implications.
- **Security implications:** There are no security implications.

Conclusion

12. The Service has performed well under the suppliers of the current contract, meeting, receiving consistently positive feedback and achieving value for money. A one-year extension for the provision of "open access" sexual health services

across London is recommended as it will allow for the (re)procurement of the contract within an achievable timescale.

All of which we submit to the judgement of this Honourable Court.

DATED this 10th day of December 2024.

SIGNED on behalf of the Committee.

Deputy Henry Nicholas Almroth Colthurst
Chairman, Finance Committee

Report – Port Health and Environmental Services Committee

Circular Economy Framework for the City of London Corporation

To be presented on 9th January 2025

*To the Right Honourable The Lord Mayor, Aldermen and Commons
of the City of London in Common Council assembled.*

SUMMARY

Your Port Health and Environmental Services Committee recommends the approval of the implementation of a Circular Economy Framework and the associated Action Plan ('the Framework'), and in doing so meet one of the key objectives of the City of London Corporation's Corporate Plan 2024-29, as well as aligning with the City Corporation's Net Zero targets. The aim of a 'Circular Economy' is to keep materials in circulation and avoid them becoming waste, and through focusing on the City Corporation's own operations, and by leveraging the influence on the Square Mile, the Framework seeks to ensure the City Corporation exemplifies, drives and innovates circular economy practices, leading the Square Mile to become a circular city by 2040.

RECOMMENDATION

That the Court of Common Council:-

- Approve the implementation of the Circular Economy Framework and the associated Action Plan 2024-2027.

MAIN REPORT

Background

1. The Circular Economy is a system where materials never become waste and nature is regenerated, and products and materials are kept in circulation through processes like maintenance, reuse, refurbishment, remanufacture, recycling and composting.
2. All Waste Disposal Authorities in England, under the Waste and Emissions Trading Act 2003, must have a strategy for managing municipal waste. Long-term strategic planning is crucial for ensuring sustainable waste management and securing necessary infrastructure and service developments. It is a key action of the 'Leading Sustainable Environment' outcome of the Corporate Plan 2024-2027 – 'the implementation of a Circular Economy Strategy and embedding circular economy principles into building projects'. This further aligns with the Climate Action Strategy's Net Zero target for the City Corporation and supporting the Square Mile achieve Net Zero by 2040.

3. For the purposes of this report the City Corporation defines a circular organisation as an organisation that has embedded circular practices into all areas of operation and supply chain, makes decisions with circularity as a key focus, and continues to find new and innovative ways of working to drive greater circularity. Further, the City Corporation defines a circular city as a city that has made a systemic shift to prioritise the sharing of materials and resources for the greater benefit of society through more circular education, collaboration, and investment.
4. The Circular Economy Framework's vision is to ensure the City of London Corporation exemplifies, drives and innovates circular economy practices, leading the Square Mile to become a circular city by 2040. It is intended to support and educate everyone who lives, works, learns and visits here to adopt circularity.

Current Position

5. The City of London consumes a significant number of resources and materials each year. From residents and workers to construction and demolition, there is significant potential for the circular economy to shift how the City of London operates for the better in its approach to resource use and waste.
6. Extensive internal engagement has been conducted to ensure the deliverability of this framework. As well as the Climate Action Team, officers have held comprehensive discussions with key departments including Planning, City Surveyors, and other relevant internal stakeholders. These discussions have been crucial in ensuring that the vision outlined in this framework is both practical and achievable and have helped shape a robust and deliverable framework that aligns with the City's broader objectives.
7. There is already a large amount of work being carried out within the Corporation across a number of departments to drive towards circularity, such as the Embodied Carbon Action Plan and Sustainable Procurement. The emerging City Plan 2040 and recent Sustainability Supplementary Planning Document outline a "retrofit first" approach to development in the city; the Climate Action Strategy is in the process of creating an embodied carbon action plan; and procurement are actively working with suppliers to ensure the products the City Corporation buys reduce waste and are moving up the waste hierarchy. There is significant opportunity, both environmentally and economically, to be realised by having a clear and defined framework to benchmark, measure and monitor these disparate work streams.

Proposals

8. Your Committee now propose that this Honourable Court approve the implementation of the Circular Economy Framework, to commence the delivery of the actions outlined in the Action Plan 2024-2027. The transition to a circular economy comes with many benefits;

- a) For our residents it means greater support to repair and reuse items and greater access to recycling.
 - b) For our staff it provides a work environment that puts sustainable practices first and cuts waste from our operations.
 - c) For construction in the City of London it allows for creative, cutting-edge reuse techniques to be put in practice providing first class facilities.
 - d) For businesses in the City of London, it means office space will be sustainably designed, with better capacity for retrofit or built with material passports documenting material details to enable future reuse.
 - e) For our visitors it keeps the City of London as a thought leading place to be and visit.
9. This will be achieved by focusing firstly on the City Corporation's own operations and changes it can make to be more circular, and secondly by leveraging the influence the City Corporation has on the Square Mile to make this transition. The framework sets out an action plan to 2027 covering the key topics of: waste and resources; portfolio and capital projects; procurement; built environment; food and beverage; and training, communication and engagement.
10. The circular economy plays an integral part in the transition to a Net Zero future and in turn helps deliver the City Corporations Climate Action Strategy and its commitments to be net zero by 2040. Creating a circular economy in the Square Mile will help support existing businesses on their own sustainability journeys, whilst also creating space for new sustainable businesses to emerge.

Corporate & Strategic Implications

11. Strategic Implications

The Circular Economy Framework directly contributes to achieving an action of the Corporation Plan 2024-2029 ('Implement a Circular Economy Strategy and embed further circular economy principles into our building projects'), along with supporting the ambitions of the Climate Action Strategy.

12. Financial Implications

There is a small dedicated local risk budget assigned to the delivery of the framework. Officers will look to identify opportunities for external and internal funding to support the delivery of specific elements and projects, working with other departments and stakeholders on Climate Actions Strategy projects that have aligned priorities. It is envisaged that some of the work streams will identify potential savings and efficiencies.

13. Resource Implications

There is an existing post in place to manage the delivery of the framework, with sufficient officer support within the Gardens and Cleansing Team. Because of the proposed delivery methodology this will not be onerous on other teams or departments. There will be actions to complete, and some time commitment

required from across the organisation to deliver but also long-term benefits to realise.

14. **Legal Implications**

There are no direct legal implications at this stage and recommendations are compliant with the legislation, including the City Corporation's obligations under the UK Climate Change Act (revised 2019), which has enshrined in law both a target for net zero emissions by 2050 and requirements for measures for climate adaptation (improve resilience). There is also a number of legislative changes that are coming into force such as Simpler Recycling, Extended Producer Responsibility, Deposit Return Schemes and Emission Trading Scheme, which have an impact on how we manage waste and support a transition to a Circular Economy.

15. **Risk Implications**

On implementation of the framework, a Risks, Assumptions, Issues and Dependencies (RAID) exercise will be completed to track and mitigate risks throughout delivery.

16. **Equalities Implications**

Tests of Relevance and, if necessary, Equalities Impact Assessments will be carried out for all projects associated with the Circular Economy Framework.

17. **Climate Implications**

The climate implications of the Circular Economy Framework are positive in that the actions will help reduce carbon emissions (particularly within Scope 3) for both the City Corporation and the Square Mile.

18. **Security Implications** – None identified.

Conclusion

19. This proposal presents a significant opportunity for the City of London to achieve its environmental and economic goals. The Circular Economy Framework serves as a comprehensive guide to this transition, outlining strategic actions and mechanisms to support the Square Mile in becoming a leader in this area. By creating an environment conducive to innovation and collaboration, the framework not only aids in reducing waste but also promotes the growth of new, sustainable businesses and enhances the city's attractiveness as a place to live, work, and visit. We therefore **recommend** that this Honourable Court approve the implementation of the Circular Economy Framework and the associated Action Plan 2024-2027.

Appendices:

- Appendix 1 – Circular Economy Framework.

All of which we submit to the judgement of this Honourable Court.

DATED this 19th day of November 2024.

SIGNED on behalf of the Committee.

Mary Durcan
Chairman, Port Health and Environmental Services Committee

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Circular Economy Framework



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City of London Corporation | October 2024



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Executive Summary

This document outlines the City of London Corporation's Circular Economy Framework 2040. The Circular economy is a system where materials never become waste and nature is regenerated.

The transition to a circular economy requires a large systematic shift both in processes and ways of working. It will also require a change of mindset to adopt new practices and significant collaboration to ensure its success.

The City Corporation plans to approach these challenges by firstly looking internally at how we can adopt circular practices within our own operations and then looking at how we can act as a facilitator to the Square Mile to support its transition.

There is huge opportunity to be gained from making the transition, both environmentally and economically. The circular economy plays an integral part in the transition to a net zero future and thus in turn helps deliver the City Corporation's Climate Action Strategy and its commitments to be net zero by 2040. It will help support existing businesses on their own sustainability journeys, whilst also creating space for new sustainable businesses to emerge.

This document outlines a framework to circularity that will guide the transition needed to be made by different areas of the City Corporation whilst also outlining the mechanisms the City Corporation will put in place to support the Square Mile as a whole to make this transition.

Shorter term action plans are to be developed throughout the course of the framework to 2040. This allows for flexibility in an ever-changing field to ensure that the best approach is being taken and the right factors are being prioritised.

The action plan for the City Corporation operations 2024–2027 has particular focus on:

- Waste and Resources
- Portfolio and Capital Projects
- Supply Chain
- Training, Communication and Engagement

The action plan for the Square Mile 2024–2027 key focus areas for The Square Mile are:

- Built Environment
- Food and Beverage
- Training, Communication and Engagement

These areas were identified as having the most potential impact if circularity was embedded. City Corporation colleagues across many teams within the organisation will be required to collaborate to deliver the actions required. Performance measures have been set within these key areas which will be monitored on an ongoing basis with annual reporting of progress to the relevant committees.



What is the Circular Economy?

The Ellen MacArthur Foundation¹ defines the circular economy as “a system where materials never become waste and nature is regenerated. In a circular economy, products and materials are kept in circulation through processes like maintenance, reuse, refurbishment, remanufacture, recycling, and composting”.

This is wider than just looking at domestic waste recycling and even just waste minimisation. It is a system wide approach to resource management which recognises that there is a finite amount of resource which need to be managed in a more sustainable way.

The City Corporation recognises the need to make this transition and has included as a key action in its Corporate Plan 2024-2029 to:

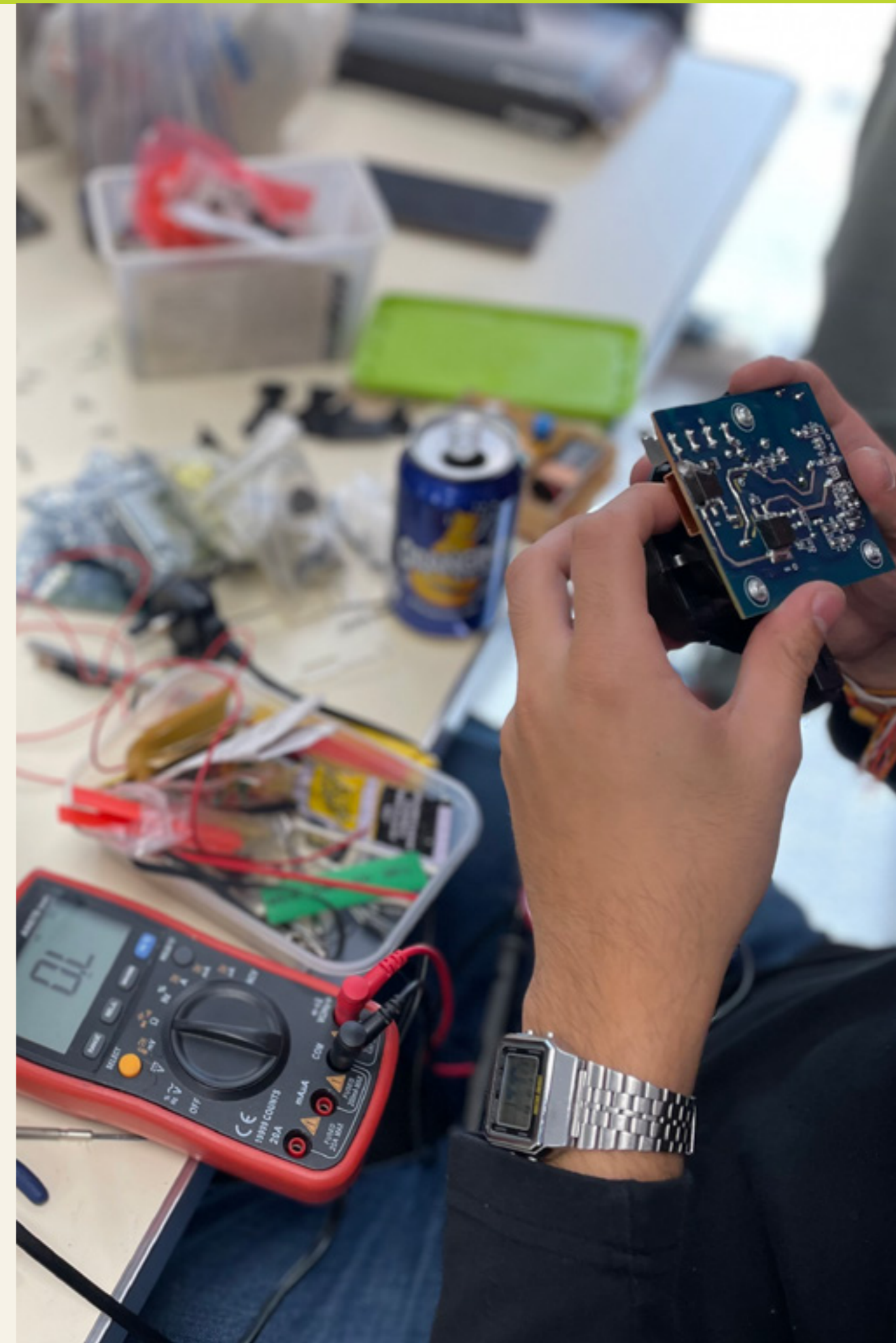
‘Implement a Circular Economy Strategy and embed circular economy principles into our building projects’.

The Corporate Plan also highlights the need to drive “dynamic economic growth”. The adoption of a circular economy framework supports the sustainability of this growth and has the potential to deliver demonstrable savings whilst also creating new opportunity in a greener more sustainable economy, such as through the generation of green jobs and technologies. The increase in reuse, repair, remanufacture and recycling creates huge opportunity for new and more efficient business practice.

Progress of the circular economy is already being made in many areas of the City Corporation:

- Circular economy guidance is being included in the Net Zero Design Standard from the Climate Action Strategy.
- [Planning for Sustainability SPD](#) introduces a number of key actions and measures to embed circular economy in development proposals.
- Increasing number of clothes, bikes and electrical repair sessions, and “Give and Take” opportunities for residents.
- Significant progress with regards to building a more sustainable supply chain through exploring refurb and reuse platforms. (see Appendix 1 for further detail).

However, it is clear a more focused and structured approach is required to educate both internal teams and occupiers of the Square Mile as to what the circular economy is and how best to work collaboratively to achieve it.



¹ How to Build a Circular Economy | Ellen MacArthur Foundation



Prolong: To support our residents prolong the life of their items we run Repair Workshops ranging from textiles to electricals and woodwork to both support with repair and teach repair techniques.

Reuse: Many items are thrown away when still in a usable condition. To avoid this, Give and Take days are run to provide the opportunity for residents to give away items they no longer need and take things they may have a use for.

Refurb: The emerging City Plan and Sustainability SPD requires development to take a 'retrofit first' approach, prioritising the retention and retrofit of existing buildings.

Recycle: Our household recycling rate 22/23 was 29.8 % with work ongoing to improve the opportunities for our residents to recycle in the Square Mile.

Why is the circular economy important to the City Corporation and the Square Mile?

The City is a leader on the world's stage for financial and professional services and so is uniquely placed to lead and support the transition to a circular, more sustainable economy.

The City consumes a huge amount of resources and materials each year. From residents and workers to construction and demolition, there is significant potential for the circular economy to shift how the City operates for the better.

- In 2022 the Square Mile produced circa 287,000 tonnes of waste.
- Of that waste around 193,000 tonnes was inert, construction, and demolition waste making up around 67% of the total waste produced that year.
- FY22/23 The City Corporation spent circa £274,000,000 on purchased goods and services equating to millions of items which have the potential to generate waste.

The transition to a circular economy comes with many benefits.

- For our residents it means greater support to repair and reuse items and greater access to recycling.
- For construction in the City it allows for creative, cutting-edge reuse techniques to be put into practice providing first class facilities.
- For businesses in the City, it means office space will be sustainably designed, with better capacity for retrofit or built with material passports documenting every material to enable future reuse.
- For our visitors the City of London becomes a more sustainable place to visit with facilities in place to make it easier to spend time here being circular as possible.

These elements will make the Square Mile a more sustainable and attractive place to live, work and explore.



How does the Circular Economy Framework align with the City Corporation's existing strategies?

The circular economy is already an integral concept for the City Corporation and is incorporated within several existing strategies and documents across a range of departments. This Circular Economy Framework is key to forwarding this ambition as it enables the consolidation of the data produced and progress made by all of these strategies to provide a holistic overview of the City Corporation's transition to a circular economy.

The City Corporation has published the [Corporate Plan 2024-2029](#). The implementation of a Circular Economy Strategy is highlighted under the 'Leading Sustainable Environment' outcome section in which it outlines a key action to 'Implement a Circular Economy Strategy and embed circular economy principles into our building projects'.

The City Corporation has set out its [Climate Action Strategy \(CAS\)](#) to achieve net zero across its operations by 2027 (Scope 1 and 2), across its full value chain and investments by 2040 (Scope 3) and support the achievement of net zero for the whole of the Square Mile by 2040. The circular economy impacts the Climate Action Strategy in a number of areas, namely: purchased goods and services; waste generated in operation; and embodied carbon, therefore playing a critical part in the City Corporation achieving net zero. There are a number of ongoing projects through the Climate Action Strategy that the Circular Economy Framework will closely align to such as the Sustainable Supply Chain project, Net Zero Design Standards and the Embodied Carbon Action Plan.

The City of London emerging City Plan 2040 highlights the importance of delivering world class sustainable buildings that are adaptable and informed by circular economy principles and treat materials as a resource. Further guidance can be found in the [Sustainability SPD](#).

In addition to environmental sustainability, this framework recognises the potential human impact of the production and manufacturing of goods, therefore reuse of materials already in existence helps to deliver on the City Corporation's [Ethical Policy and Modern Slavery Statement](#).



What is our Vision and Mission?

Vision

The City of London Corporation exemplifies, drives and innovates circular practices, leading the Square Mile as a circular city by 2040.



Mission

To support and educate everyone who lives, works, learns and explores here to adopt circularity.



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The City of London Corporation's definition of a circular organisation:

An organisation that has embedded circular practices into all areas of operation and supply chain, makes decisions with circularity as a key focus, and continues to find new and innovative ways of working to drive greater circularity.

The City of London Corporation's definition of a circular city:

A city that has made a systemic shift to prioritise the sharing and reuse of materials and resources for the greater benefit of society through more circular education, collaboration, and investment.

How will the City achieve Circularity?

The City Corporation and Square Mile aim to operate within a circular economy by 2040 which requires a systematic shift in how business and life operates to make it a reality. **The City Corporation is committed to making this shift.**

The circular economy is a constantly changing landscape with exciting developments occurring all the time whilst also being incredibly complex and impacting on a wide spread of operations.

To tackle this challenge an overarching framework to 2040 has been set out along with two accompanying action plans for the shorter term. This approach has been taken to ensure there is firstly, a **clear overarching strategic direction**, secondly, that **immediate progress** is being made and tracked, and also, that there is **flexibility of approach** to allow for changes in technology, legislation, and culture which will undoubtedly have an impact on the delivery of the circular economy.

The two action plans focus on the two key areas of scope:

1. The City Corporation

This encompasses all aspects that are under direct control of the City Corporation, including all local authority functions, green spaces, markets and institutions.

The key focus areas for The City Corporation are:

- Waste and Resources
- Portfolio and Capital Projects
- Supply Chain
- Training, Communication and Engagement

2. The Square Mile

This incorporates all activity within the boundaries of the City.

The key focus areas for The Square Mile are:

- Built Environment
- Food and Beverage
- Training, Communication and Engagement

Many of the actions that make up these plans are already underway and will run to March 2027 where their progressed will be reviewed. They consist of key performance measures for each focus area and sitting under those are detailed actions as to how these performance measures will be progressed and achieved.

From 2027 a new action plan will be created to continue work started and to add any new and relevant performance measures that need to be taken into account. This will repeat till we reach the goal of a circular city and organisation in 2040.



The City of London Corporation Action Plan 2024–2027

In this framework the City Corporation refers to all buildings owned and run by the corporation along with its local authority functions (i.e. residential waste).

Focus Area	Performance Measure	Key Actions and Comments	Key Stakeholders
Waste and Resources	Achieve recycling rate of 40% across the City Corporation.	<p>Provide more recycling services to all residents.</p> <p>Achieve all targets set out as part of the Reduction and Recycling Plan (RRP).</p> <p>Create a zero-waste framework for Corporation operational properties.</p> <p>Communication and engagement campaigns.</p>	<p>Waste Strategy Team</p> <p>Waste Strategy Team</p> <p>City Surveyors</p> <p>Corporate Coms with Waste Strategy Team Support</p>
	Achieve a reuse rate of 10%.	<p>Identify where reuse is already happening and create a baseline.</p> <p>Ensure processes are in place to help facilitate reuse within the organisation.</p> <p>Continue to support residential reuse.</p>	<p>Waste Strategy Team with FM/Building manager support</p> <p>FM/Building manager with Waste Strategy Team and Procurement support</p> <p>Waste Strategy Team</p>
	Reduce waste by 10% per employee based on a 2022 baseline.	<p>Calculate the 2022 baseline.</p> <p>Work with facilities management/building management teams to highlight reduction opportunities.</p>	<p>Waste Strategy Team</p> <p>Waste Strategy Team and FM</p>
	Monitor and reduce associated carbon emissions.	<p>Work with the CAS team to collect and monitor this data for the Square Mile and the City Corporation.</p>	<p>Waste Strategy Team and CAS team</p>
Portfolio and Capital Projects	Increased incorporation of the Net Zero Design Standards for City Corporation Projects.	<p>Understand the baseline for current project uptake of the Design Standards.</p> <p>Use the Design Standard tracker to monitor uptake.</p>	<p>Resilience and Sustainable Design Coordinator</p>
	Project standardisation to include CE standards.	<p>Circular economy standards to be included in new standardisation programme for all projects.</p>	<p>Commercial Director</p> <p>Portfolio Management Implementation Lead</p>
	Inclusion of Green Leasing Clauses in all new contracts for leased properties.	<p>Circular economy requirements to be included in Green Leasing clauses.</p>	<p>City Surveyors</p>

The City of London Corporation Action Plan 2024–2027

Focus Area	Performance Measure	Key Actions and Comments	Key Stakeholders
Supply Chain	The number of contracts that include the climate and CE metric: <ul style="list-style-type: none"> 75% new contracts by April 2027 Overall 40% of contracts by 2027 	Specific circular economy requirements included in the climate metric.	Responsible Procurement Team
	Collect and share 5 case studies per year from across the supply chain demonstrating best practice in the circular economy.	This should include: <ul style="list-style-type: none"> Split of material tonnage per treatment type Carbon savings Cost saving 	Responsible Procurement Team
	Baseline the financial impact of the circular economy.	Baseline current spend on circular products and services. Begin to understand the cost implications associated with circular solutions vs traditional disposal. Work with purchasing team to see if circular activities could be added as a product category	Waste Strategy Lead and Responsible Procurement Team
Training and Engagement	65% of City Corporation employees trained on circular economy.	Set up an online training module within City Learning.	Waste Strategy Lead, CAS and Climate Champions
	Annually host 4 events for residents, 2 events for colleagues and 2 public facing campaigns.	Events to both educate on and facilitate the circular economy.	Waste Strategy Team
	Trial 2 new circular innovations.	Ensure the City is staying up to date with new circular market trends through new innovations and technologies.	Waste Strategy Team

The Square Mile Action Plan 2024–2027

The City Corporation will act as facilitator in the transition of The Square Mile to a circular economy.

Focus Area	Performance Measure	Key Actions and Comments	Key Stakeholders
Built Environment	Increase reuse and retention % in construction.	<p>Work with applications and large construction companies to create a baseline of current reuse using post completion circular economy statements.</p> <p>Support the standardisation of how circular economy is reported in pre-redevelopment and pre-deconstruction audits.</p> <p>Ongoing monitoring of reuse and retention data collected in post-construction reporting.</p> <p>Measure the percentage of retained structure, facades and other elements.</p> <p>Identify and encourage cross-business collaboration actions which increase the reuse of materials in construction.</p>	<p>Planning and Development Teams, Waste Strategy Lead</p> <p>Collaboration with Local Authority network</p>
	Reduction of embodied carbon in the Square Mile.	<p>Baseline to be created through the Embodied Carbon Action Plan.</p> <p>Value-Based assessment of material consumption as it is important to ensure the retainment of high value materials.</p> <p>Work with and align with the Embodied Carbon Action Plan.</p> <p>Support in the education and engagement of developers operating in the Square Mile.</p> <p>Ongoing monitoring of post-completion whole life-cycle carbon assessments.</p>	<p>Planning and Development Teams</p> <p>Square Mile Partnership Group</p> <p>Support from Waste Strategy Lead</p>
	Increase in uptake of material passports	<p>Track the number of projects that are utilising material passports in construction to better support their future reuse.</p> <p>Track the number of projects that are utilising material passports pre-demolition in order to plan for the materials next use.</p>	<p>Planning and Development Teams</p>

The Square Mile Action Plan 2024–2027:

Focus Area	Performance Measure	Key Actions and Comments	Key Stakeholders
Food and Drink	Increase the number of food and drink outlets that promote reusables.	<p>Run a city-wide campaign to promote reuse.</p> <p>Engage with businesses through environmental health, licensing, and Clean City Award Scheme.</p> <p>Trial a cup club within the City to promote the use of reusables.</p>	Waste Strategy team
	Food waste monitoring.	<p>Monitor the diversion of food waste from general waste by tracking volumes against each other.</p> <p>Work with Veolia and Clean City Award Scheme members to gather data.</p> <p>Work with Eat Like a Londoner to continue campaign work across the City.</p>	Waste Strategy team
Training and Engagement	Increase the number of businesses with a Circular Economy Strategy by 10% year on year.	<p>Engage with businesses in the Square Mile and create a baseline.</p> <p>Hold training and engagement sessions, best practice meetings and run campaigns to increase awareness of the circular economy.</p>	Waste Strategy Team
	Facilitate greater collaboration with businesses in the city around the circular economy.	<p>Host a hackathon to drive innovation and idea sharing with key businesses within the City.</p> <p>Ensure the City Corporation is an active participant of circular working groups and facilitate these working groups.</p>	Waste Strategy Team
	Training offered to 50 businesses within the City.	Work with Heart of the City to raise the profile of the circular economy.	Waste Strategy Lead and HoTC

Key Focus Areas and Milestones for Circularity

2024 – 2027

Baselining different circularity indicators to understand current performance.

Training and engagement of both City Corporation employees and residents of the Square Mile about the circular economy.

Embedding circular practices within both internally and externally facing policy.



How this will help us to achieve a circular economy

Baselining the data allows for the progress of the framework to be continuously tracked.

By building education and awareness of the circular economy it allows for changes to be more easily embedded and accepted.

Policy is a great way to provide guidance of best practice and supports industry to make bold changes.

2027 – 2030

Ensure suppliers are helping to facilitate the City to operate in a circular manner.

City wide commitment to a circular economy.



Suppliers are a critical part of the circular economy and it is important to bring them along on the journey in order to jointly benefit from the changes they implement.

Having key businesses and organisations committing to a circular economy provides momentum behind the drive to change.

2030 – 2035

Circular construction is becoming standard practice.

Sharing economy becomes an easily accessible reality for residents and businesses within the Square Mile.



Circular practices in construction ensures the continued attraction of new business and development to the Square Mile and ensures the sustainability of office space for generations to come.

A sharing economy prioritises reuse as opposed to purchasing new, a key element of the circular economy.

2035 – 2040

Creation of circular jobs within the square mile and within the City Corporation's supply chain.

Circularity is a key criterion for all decision making with in the City Corporation.



Circular jobs are a key indicator that new sustainable employment has been created as a result of a transition to a circular economy.

By having circularity as a key consideration for all decisions ensures that progress will continue to be made into the future.

2040

The City of London Corporation will be a net zero and circular organisation and the Square Mile will operate as a net zero and circular city.

Glossary and Useful Definitions

Deep retrofit: A retrofit involving significant works to the building fabric and results in a fundamental change to the building structure and/or services. Deep retrofits retain 50% or more of the existing building (by mass) and should aim to retain the existing super-structure and substructure, the most carbon-intensive elements. It may include changes to the building envelope including glazing, openings, façade and roof elements, central MEP upgrades.

Fit-out: The process of making a building or space suitable for occupation, either the first fit-out of a new build or re-fitting an existing building. Works, generally internal, can include services, finishes, fixtures, and furnishings.

Light retrofit: A retrofit involving relatively minor interventions, basic fabric improvements, replacement or adaptation of existing building elements to improve performance. Light retrofit is usually minimally invasive. It may include upgrades to the heat source and ventilation systems, loft insulation, cavity wall insulation.

New build: Developments where more than 50% of the building is demolished, the building will be classified as a new build.

Refurbishment: A range of improvement works, including repair, cleaning, refinishing and re-equipping to improve the condition, function, or performance of an existing building. Refurbishment works may form part of a retrofit strategy, contributing to an improvement in energy efficient and sustainability.

Retrofit: The upgrading of a building in relation to the installation of new building systems or building fabric to improve efficiency, reduce environmental impacts and/or adapt for climate change.

Retrofit with new build: Developments where less than 50% of the existing slab area is demolished, and the building is extended.

Reuse: The direct reuse of a product or materials for the purpose for which it was originally intended without significant modification. (Small adjustments and cleaning of the component or product may be necessary to prepare for the next use).

Substantial demolition: Development consisting of the removal, deconstruction, or demolition of 50% or more of the existing super and sub structure.

Total Demolition: Development consisting of the removal, deconstruction, or demolition of an existing building. Façade retention is not considered to be a carbon reduction measure due to the carbon impact of temporary works.

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Appendix 1 – Where the circular economy is in practice within the City Corporation.

Planning

Circular economy within current planning policy:

- Strategic Policy S16: Circular Economy and Waste: Co-operation with other Waste Planning Authorities to manage the City's residual waste, apportionment targets, safeguarding the wharf to provide riparian access for sustainable transport of waste
- Policy CE1 Zero Waste City: Developments designed to promote CE principles throughout the life cycle of a building, developments should incorporate waste facilities
- Policy CE2: Sustainable Waste Transport

Planning for Sustainability SPD: An SPD has been developed as part of a suite of wider policies and strategies to support sustainable development within the City. The SPD will help to bridge the gap between the Circular Economy Statement requirements for large referable schemes and the other schemes requesting planning permission within the City as well as providing wider sustainability advice to developers.

London Plan: All planning applications referred to the Mayor must include a [Circular Economy Statement](#) as required by draft London Plan Policy S17 and prepared in accordance with the Mayors guidance document. [Policy S17](#) also covers resource efficiency in the construction process and in the design, use and end-of-life of buildings.

Capital Build

Net Zero Design Guide: The Net Zero Design Guide provides standards to which new developments and major refurbishments can be designed, constructed and operated to support the City Corporation's net zero Commitments. The Design Guide will be a mandatory document that will impact RIBA Stages 1 and 2 of design and construction.

The Standard provides designers and developers with consistency in the definition of good practice and greater clarity on the delivery of environmentally sound and cost-efficient buildings, facilities, and overall high sustainability performance across the asset life cycle.

Procurement

Using procurement to reduce the use of Single Use

Plastics: The City Corporation has been incorporating circular economy clauses into a number of different service contracts including Education, and Cleaning. It's also focussed on the use of Single Use Plastics (SUP) and through the adoption of an SUP Policy the City Corporation has influenced suppliers and contractors to minimise the use of single-use plastics in their service provision and find sustainable alternatives (where practicable), or biodegradable and/or recyclable where unavoidable. This has also included working with suppliers to restrict the purchasing of SUPs through online catalogues .

Leading by example the City Corporation developed a Plastic Free City Scheme which has supported 106 City businesses to eradicate tens of millions of single-use plastic items , including over 620,000 plastic straws, 19 million cups, and 12 million items of cutlery.

Waste and Recycling

Tech Takeback: The City Corporation working with Tech Takeback have run a number of popup events encouraging anyone with unwanted tech to donate them for reuse and refurbishment. The items (once data is erased) are donated directly to people in need or via reuse site Freegle.

Supporting reuse: General goods with a value of less than £5,000 can be uploaded to WarpIT – the reuse platform on the intranet. This allows all City Corporation staff to view what's available and transfer goods between departments, reducing procurement costs and benefiting the environment. IT equipment can be logged with the IS Service Desk for reuse, donation, re-sale to staff or recycling.

Recycling: Each site has access to recycling and food waste recycling facilities where staff can recycling paper and card, bottles and cans, plastic pots tubs and trays and cartons as well as food waste.

Public Realm and Highways

City Public Realm Materials Review – Sustainability in

Public Realm Design: For the City Corporation the materials selected for use within the public realm need to serve both aesthetic and practical purposes as well as meeting social and environmental conditions. The Public Realm team commissioned the development of a material selection tool, to support decision making. The guide, developed by Hawkins Brown, takes into consideration ten commonly used materials within the square mile and assesses them against a range of 14 principles including embodied carbon, ethical sourcing, climate resilience and heat absorption, lifespan, maintenance impacts, recyclability/ reuse, aesthetics, cost, flooding, water stress, overheating, biodiversity loss, pests and diseases, and disruption to infrastructure. The tool prompts users to consider important questions connected with the need for specific materials and these prompts guide the user down a process of material selection. From a circular economy perspective a number of principles are embedded within the process from lifespan and longevity, need for maintenance and cleaning and end of life options.

Facilities Management

Reuse of floor panels – saving money and supporting a circular economy: One of the City Corporation's minor works contractors – Sykes – were able to reuse 110 raised access floor panels. During a refurbishment of 15–17 Eldon Street the contractor spotted an item that could potentially be reused elsewhere – floor tiles and tried to identify a circular solution.

Another CAT A refurbishment was underway at 4–7 Chiswell Street and the existing raised floors were due to be retained but, required a large number of raised floor tile replacements. The flooring was an obsolete Tate Flooring system which the contractor was unable to source any replacements replacement for. As the raised floor tiles stripped out of 15–17 Eldon St. were also from an obsolete Tate system, and the contractor had been unable to find a taker for them the senior commercial manager on site took one to Chiswell St. to see if it was a match. Fortunately, it turned out that they were an exact match, so they were able to re-use 110 tiles that would otherwise have gone to a recycling scheme or potentially disposal.

City Gardens

Top Soil reuse: Topsoil is the uppermost layer of soil and is rich in nutrients and organic matter. It's vital for food production but also in supporting biodiversity and globally we're at risk of losing it. The City Corporation's Climate Action Strategy funding helped to pay for soil testing for the Jubilee Gardens redevelopment. During site works topsoil was removed and stored ready to be re-used when it was time for soft landscaping work. The benefits of this approach was that the soil scientist could provide a view on whether the organic content was too high or low for the site. The challenges of this approach in general can be high costs but also identifying suitable storage if there isn't capacity on-site. Although the majority of sub-soils can be reused or mixed for reuse top soil can present larger challenges. This approach will be considered again.



Appendix 2 – Governance and Monitoring

The progress on the transition to a circular economy will be under constant review and monitoring.

The first action plan running to 2027 will focus on establishing the baseline for a number of key circular indicators to understand the current performance of the City Corporation. It will also focus on creating a template framework for each major department to implement to support the transition required from each team.

There is a small, dedicated budget devoted to embedding circularity managed through the Gardens and Cleansing team. However, there is a large emphasis on collaboration from every department as all have a key part to play in adapting their work in order to progress the circular economy.

There are a number of key projects that are underway that are funded by the Climate Action Strategy which are key pillars of the circular economy such as the Sustainable Supply Chain project carried out by Responsible Procurement and the Embodied Carbon Action Plan being carried out by Planning. The Circular Economy Framework will align closely with these projects and ensure that data and findings are shared.

It is the responsibility of the Waste Strategy and Biodiversity Group Manager in the Gardens and Cleansing Team to lead the framework and manage progress. This will be done with the support of key stakeholders and through reporting into the following groups:

- Monthly meetings with Circular Economy Working Group made up of stakeholders from across the organisation who own and are working on actions.
- Meetings every 6 months with a Circular Economy Partnership Group made up of internal and external stakeholders who will help to advise on best practice and the development of the framework.
- Annually progress will be reported to the Port Health committee providing an update on the transition to a circular economy.



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List of Applications for the Freedom

To be presented on Thursday, 9th January, 2025

*To the Right Honourable The Lord Mayor, Aldermen and
Commons of the City of London in Common Council assembled.*

Set out below is the Chamberlain's list of applicants for the Freedom of the City together with the names, etc. of those nominating them.

Jamie Mildon Angus <i>Ald. Alastair John Naisbitt King, DL Deputy Brian Desmond Francis Mooney, BEM</i>	a News Channel Chief Operating Officer <i>Citizen and Blacksmith Citizen and Common Councillor</i>	Dorset
Samantha Louise Brown <i>Ian Fagelson Ulrike Murphy</i>	a Therapist <i>Citizen and Stationer & Newspaper Maker Citizen and Stationer & Newspaper Maker</i>	Islington, London
Henry Otto Brünjes <i>His Honour Judge Mark Lucraft Fiona Josephine Adler</i>	a Physician and Opera Company Chairman <i>Citizen and Founder Citizen and Tobacco Pipe Maker & Tobacco Blender</i>	Lambeth, London
Jacqueline Mary Brünjes <i>His Honour Judge Mark Lucraft Fiona Josephine Adler</i>	a Dance Company Chair <i>Citizen and Founder Citizen and Tobacco Pipe Maker & Tobacco Blender</i>	Lambeth, London
Louise Jane Fairweather <i>Steven William Tamcken Adam John Armsby</i>	an Accountancy Practice Manager <i>Citizen and Basketmaker Citizen and Basketmaker</i>	Enfield, London
Wenjian Fang <i>Deputy Christopher Michael Hayward Deputy Keith David Forbes Bottomley</i>	a Bank General Manager and Chief Executive <i>Citizen and Pattenmaker Citizen and Pattenmaker</i>	Hammersmith & Fulham, London
Alison Farmery <i>The Hon. John Charles Michaelson Wendy Mead, OBE, CC</i>	a Charity Head of Development <i>Citizen and Gardener Citizen and Glover</i>	Chiswick, London

<p>Prof Dr Aline Gallasch Hall De Beuvink <i>Jacqueline Chan</i> <i>Rafael Steinmetz Leffa</i></p>	<p>a University Professor <i>Citizen and Gold & Silver Wyre Drawer</i> <i>Citizen and International Banker</i></p>	<p>Cascais, Portugal</p>
<p>Clare Denise Gibbs, OBE <i>Jeremy Mark Fox</i> <i>Peter James Bottomley</i></p>	<p>a Civil Servant <i>Citizen and Stationer & Newspaper Maker</i> <i>Citizen and Draper</i></p>	<p>Hampshire</p>
<p>Stephen Frederick Girling <i>Christopher Paul Grant</i> <i>Russell Chweidan</i></p>	<p>a Site Service Engineer, retired <i>Citizen and Baker</i> <i>Citizen and Baker</i></p>	<p>Ipswich, Suffolk</p>
<p>Susan Patricia Gower, MBE JP <i>Kristen James Cottier</i> <i>Robert George Munson</i></p>	<p>a Public Health Programme Manager <i>Citizen and Spectacle Maker</i> <i>Citizen and Builders' Merchant</i></p>	<p>Welling, Kent</p>
<p>Janice Lynn Grimsey, JP <i>David Andrew Harry</i> <i>Philip Wright</i></p>	<p>a Solicitor, retired <i>Citizen and Stationer & Newspaper Maker</i> <i>Citizen and Marketor</i></p>	<p>St Albans, Hertfordshire</p>
<p>Thomas Antonius Bernhard Gerhard Hall De Beuvink <i>Jacqueline Chan</i> <i>Rafael Steinmetz Leffa</i></p>	<p>a Lawyer and Entrepreneur <i>Citizen and Gold & Silver Wyre Drawer</i> <i>Citizen and International Banker</i></p>	<p>Cascais, Portugal</p>
<p>Steven Jeffrey Hartigan <i>Henry Llewellyn Michael Jones, MBE, CC</i> <i>Deputy Marianne Bernadette Fredericks</i></p>	<p>a Firefighter, retired <i>Citizen and Common Councillor</i> <i>Citizen and Baker</i></p>	<p>Bromley, London</p>
<p>John Paul Hennessey <i>Revd. Christopher John Damp</i> <i>James Andrew Lees</i></p>	<p>an Electrical Design Consultancy Company Director <i>Citizen and Stationer & Newspaper Maker</i> <i>Citizen and Maker of Playing Cards</i></p>	<p>Bedford, Bedfordshire</p>
<p>Clifford John Hewitt <i>James St John Davis, CC</i> <i>Oliver Matthew St John Davis</i></p>	<p>a Musician <i>Citizen and Gardener</i> <i>Citizen and Woolman</i></p>	<p>West Sussex</p>
<p>Sir Christopher Andrew Hoy <i>The Rt. Hon The Lord Mayor</i> <i>Caroline Wilma Haines, CC</i></p>	<p>a Track Cyclist <i>Citizen and Blacksmith</i> <i>Citizen and Educator</i></p>	<p>Scotland</p>
<p>Damon Spencer Humphreys <i>Graham John Peacock</i> <i>David Bullock</i></p>	<p>a Transport Instructor Operator <i>Citizen and Loriner</i> <i>Citizen and Plumber</i></p>	<p>Borehamwood, Hertfordshire</p>
<p>Steven Michael Jackson <i>John Charles Jordan</i> <i>Kathryn Jean Jolley Milton</i></p>	<p>a Telecommunications Supply Company Director <i>Citizen and Glover</i> <i>Citizen and Musician</i></p>	<p>Buckinghamshire</p>
<p>Sarra Kemp, Lady Hoy <i>The Rt. Hon The Lord Mayor</i> <i>Caroline Wilma Haines, CC</i></p>	<p>a Charity Ambassador <i>Citizen and Blacksmith</i> <i>Citizen and Educator</i></p>	<p>Scotland</p>

Suzanne Kianpour	a Journalist	Washington DC, United States of America
<i>Ald. Alastair John Naisbitt King, DL</i> <i>Deputy Brian Desmond Francis</i> <i>Mooney, BEM</i>	<i>Citizen and Blacksmith</i> <i>Citizen and Common Councillor</i>	
Laura Lanaro	a Governance Adviser	Hove, Sussex
<i>Peter Leslie Crispin</i> <i>David John Wilkinson</i>	<i>Citizen and Glass Seller</i> <i>Citizen and Glass Seller</i>	
Sir Brandon Kenneth Lewis, CBE	a Primary Education Company Director	Chelmsford, Essex
<i>Ald. Alastair John Naisbitt King, DL</i> <i>Ald. Sir Andrew Charles Parmley</i>	<i>Citizen and Blacksmith</i> <i>Citizen and Musician</i>	
Jill Lofthouse	A Market Researcher, retired	Canterbury, Kent
<i>Wendy Mead, OBE, CC</i> <i>Patricia Agnes Campfield, MBE</i>	<i>Citizen and Glover</i> <i>Citizen and Wheelwright</i>	
Eamon Martin Joseph Lynam	a Quantity Surveyor	Watford, Hertfordshire
<i>Vincent Dignam</i> <i>John Paul Tobin</i>	<i>Citizen and Carman</i> <i>Citizen and Carman</i>	
Captain David Gareth Miles	a British Army Officer	Islington, London
<i>Alan Roy Willis</i> <i>Charles Verriour Marmont</i>	<i>Citizen and Baker</i> <i>Citizen and Draper</i>	
James Summers Osborne-Patterson	a Student	Surrey
<i>Philip John Woodhouse, CC</i> <i>Jamel Banda, CC</i>	<i>Citizen and Grocer</i> <i>Citizen and Poulter</i>	
Jane Elizabeth Owen	a Writer	West Sussex
<i>James St John Davis, CC</i> <i>Oliver Matthew St John Davis</i>	<i>Citizen and Gardener</i> <i>Citizen and Woolman</i>	
Wing Commander Ian Littleton Palmer	a Royal Air Force Officer, retired	Westminster, London
<i>David Robert White</i> <i>Jane Marietta Palmer</i>	<i>Citizen and Tyler & Bricklayer</i> <i>Citizen and Plumber</i>	
Dr Hitesh Dhanji Patel	an Engineer	Brent, London
<i>Adewale Oladele-Ajose</i> <i>Lionel Carl Correya</i>	<i>Citizen and Poulter</i> <i>Citizen and Poulter</i>	
Joseph Gordon Radmore	a Ship Trader	Islington, London
<i>Richard George Turk</i> <i>Claude Andrew Robert Fenemore-Jones</i>	<i>Citizen and Shipwright</i> <i>Citizen and Scrivener</i>	
Eric Bryson Richardson	a Road Safety and Sustainability Adviser	Staten Island, New York, United States of America
<i>Vincent Dignam</i> <i>John Paul Tobin</i>	<i>Citizen and Carman</i> <i>Citizen and Carman</i>	
Abdulhalim Mohammad Sarker	a Solicitor	Redbridge, London
<i>Ald. Kawsar Zaman</i> <i>Ald. Prem Babu Goyal, OBE</i>	<i>Citizen</i> <i>Citizen and Goldsmith</i>	

Grant William Stephens <i>Dr Iain Reid</i> <i>Gina Blair</i>	a Waterman & Lighterman <i>Citizen and Ironmonger</i> <i>Citizen and Master Mariner</i>	Kent
Calliope Tardios <i>Ald. Kawsar Zaman</i> <i>Ald. Prem Babu Goyal, OBE</i>	a Preparatory School Principal <i>Citizen</i> <i>Citizen and Goldsmith</i>	Hertfordshire
Otto Albert Tepasse <i>Vincent Dignam</i> <i>John Paul Tobin</i>	a Hospitality Company Director <i>Citizen and Carman</i> <i>Citizen and Carman</i>	Camden, London
Maria Regina Rosario Tierney <i>Azad Ayub</i> <i>David Lawrence Byron Stringer-Lamarre</i>	a Property Company Director <i>Citizen and Glazier</i> <i>Citizen and Glazier</i>	Enfield, London
Captain Daniel James Oliver Toms <i>Alan Roy Willis</i> <i>Charles Verriour Marment</i>	a British Army Officer <i>Citizen and Baker</i> <i>Citizen and Draper</i>	Kingston-upon-Thames, London
David Frederick Tyler <i>David James Sales, CC</i> <i>Nicholas James Redgrove</i>	an Insurance Broker, retired <i>Citizen and Insurer</i> <i>Citizen and Insurer</i>	Bishop's Stortford, Hertfordshire
James Michael Walker <i>Dayne Paulding</i> <i>Stratton George David Richey</i>	a Head of Internal Audit <i>Citizen and Constructor</i> <i>Citizen and Air Pilot</i>	Surbiton, Surrey
Deborah Jane Worrell <i>Gareth Wynford Moore</i> <i>William Frederick Payne</i>	a Furniture Company Director <i>Citizen and Joiner</i> <i>Citizen and Joiner</i>	Bishop's Stortford, Hertfordshire
Aimin Yang <i>Deputy Christopher Michael Hayward</i> <i>Deputy Keith David Forbes Bottomley</i>	a Bank General Manager <i>Citizen and Pattenmaker</i> <i>Citizen and Pattenmaker</i>	Westminster, London



COURT OF COMMON COUNCIL – 9th January 2025

QUESTIONS SUMMARY

1. Philip Woodhouse to ask a question of the Chairman of the Policy and Resources Committee concerning the City Corporation’s Sport Strategy:-

“Can I please ask the Chairman of Policy & Resources for an outline of the ambitions of our Sports Engagement Strategy and how recent events held at Guildhall, specifically those concerning a boxing event, align with that strategy?”

*

2. Deputy Nighat Qureishi to ask a question of the Chairman of the Finance Committee concerning business rates and SMEs:-

“Last year I asked this Court to provide transparency on business rates applied to SMEs. As a direct result of the current cost of business rates, and prior to the changes announced in the October 2024 budget, a business has left Eastcheap after 16 years, now occupying premises in Shoreditch.

SMEs are an integral part of the City of London Corporation footprint, amounting to 93% of all business in the square mile. Yet at seminars which I hosted in my ward with the “Small Business Research + Enterprise Centre” and the “Heart of the City”, a very clear message from participants is that they are fire fighting to stay open & completely time-strapped. Costs of business rates were raised again. None were aware of the SME strategy. It is now time to provide better support to SMES from the corporation to stop the exodus.

Can the Chairman provide an update on small business rate reform, alternatives such as online sales tax and any other support which can be given to SMEs?”

*

3. Luis Tilleria to ask a question of the Chairman of the Policy and Resources Committee concerning international collaboration on green investments:-

“Given the City of London’s strong commitment to global trade, sustainable finance, and international partnerships, what initiatives or collaborations could be explored with Ecuador—a country rich in biodiversity and renewable energy potential—to promote green investments and support the transition to a more sustainable global economy?”

*

4. **David Sales to ask a question of the Chairman of the Community and Children's Services Committee concerning homelessness and rough sleeping in the Square Mile:-**
"My Lord Mayor, you and the Sheriffs have recently enjoyed the pleasure of moving into new residencies.

However, there is an increasing number of individuals without a fixed abode as has been recently highlighted again in the media.

Scores of homeless people are living in tunnels near one of our wonderful City's most iconic landmarks - while City workers and tourists stroll overhead.

Tents lie in the shadows of St Paul's Cathedral on Castle Baynard Street where the capital's destitute are residing.

Could you please advise what action the Corporation has undertaken to rectify this issue?"

*

5. **Deputy Ann Holmes to ask a question of the Chairman of the Policy and Resources Committee concerning the publication of non-public minutes:-**

Given any potentially sensitive information, in the non-public minutes of the meeting of the Court of 26/11/24, are already in the public domain, can these minutes, once agreed, be made public?

*

Report – Policy & Resources Committee

Report of Urgent Action Taken: Standing Order 64 (Disciplinary Action)

To be presented on Thursday 9th January 2025

*To the Right Honourable The Lord Mayor, Aldermen and Commons
of the City of London in Common Council assembled.*

SUMMARY OF ACTION TAKEN

1. [Standing Order 64](#) (SO64) sets out the procedure by which elected Members can raise complaints about Statutory Officers, namely: The Town Clerk & Chief Executive (Head of Paid Service); the Chamberlain (Chief Finance Officer); and Comptroller & City Solicitor (Monitoring Officer).
2. The City of London Corporation, like other Local Authorities, is obliged to have this Standing Order in accordance with [The Local Authorities \(Standing Orders\) \(England\) Regulations 2001](#). Regulation 6: *Standing Orders in respect of disciplinary action*, states that:

“No later than the first ordinary meeting of the local authority falling after the day on which these Regulations come into force, a local authority must, in respect of disciplinary action against the head of the authority’s paid service, its monitoring officer and its chief finance officer—

 - (a) incorporate in standing orders the provisions set out in Schedule 3 or provisions to the like effect; and
 - (b) modify any of its existing standing orders in so far as is necessary to conform with those provisions.”
3. In light of S6(b), above, and following consultation with leading Counsel, the City Corporation had been advised that the Court of Common Council’s current SO64, required amendment.
4. In broad terms, the two changes represented necessary clarification of the existing process. These are:
 - i. An explication of the assessment stage, at which the Commissioning Chairs (i.e. the Chairs/Chairmen of the Policy and Resources Committee, Finance Committee and Corporate Services Committee) determine whether the complaint raises a prima facie case of misconduct.
 - ii. a simple administrative clarification to a reference to “the Statutory Officer Review Panel”, which applies consistency and removes any possible confusion.

5. These changes were administrative in nature, but the City Corporation has an obligation under Regulation 6 (outlined above) to ensure its Standing Orders are compliant. If unaddressed, it would have put the three aforementioned Statutory Officers in a compromising position.
6. It was, therefore, considered in the best interests for the City of London Corporation as employer, to seek remediation immediately. The Town Clerk, in consultation with the Chairman and Deputy Chairman approved an amendment to Standing Order 64.

RECOMMENDATION

We **recommend** that the action taken be noted.

DATED this 10th day of December 2024.

SIGNED on behalf of the Committee.

Deputy Christopher Michael Hayward
Chairman, Policy and Resources Committee

Report – City Remembrancer

Measures introduced into Parliament which may have an effect on the work and services provided by the City Corporation

To be presented on 9th January 2025

To the Right Honourable The Lord Mayor, Aldermen and Commons of the City of London in Common Council assembled.

Statutory Instruments

In Force

Recognition of Professional Qualifications and Implementation of International Recognition Agreements (Amendment) (Extension to Switzerland etc.) Regulations 2024

13 December 2024 and 1 January 2025

Implements provisions of the Switzerland Recognition of Professional Qualifications Agreement. The Agreement provides a framework for the recognition of professional qualifications between the UK and Switzerland. The Agreement applies to professionals (eg auditors, accountants, lawyers) holding qualifications from the UK or Switzerland applying for recognition by a relevant professional authority in the other country, regardless of nationality.

Inspectors of Education, Children’s Services and Skills (No. 4) Order 2024

19 December 2024

Appoints Susan Deborah Hasty as His Majesty’s Inspector of Education, Children’s Services and Skills on 19th December 2024

The text of the measures and the explanatory notes may be obtained from the Remembrancer’s Office.

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of the Local Government Act 1972.

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